



Serving what matters today, with a view for tomorrow.

PORT OF KINGSTON
 Regular Session
 April 28th, 2026 6:30-8:30pm
 Meeting Minutes

NAME		EMAIL	GUESTS
Greg Englin	<input checked="" type="checkbox"/>	grege@portofkingston.org	Mason Citarello
Steve Heacock	<input checked="" type="checkbox"/>	steveh@portofkingston.org	
Laura Gronnvoll	<input checked="" type="checkbox"/>	laurag@portofkingston.org	
Mary McClure	<input checked="" type="checkbox"/>	marymc@portofkingston.org	
Audra Trainer	<input type="checkbox"/>	audrat@portofkingston.org	
Kris Williams	<input checked="" type="checkbox"/>	krisw@portofkingston.org	
Torey Grandt	<input type="checkbox"/>	toreyg@portofkingston.org	
TJ Quandt	<input type="checkbox"/>	tjq@portofkingston.org	
Marc Horton	<input type="checkbox"/>	mhorton@washingtonprojectconsultants.com	

<p>1. Call to Order - Commissioner called the meeting to order at 6:31pm</p>
<p>2. PLEDGE OF ALLEGIANCE</p>
<p>3. APPROVAL OF AGENDA Commissioner McClure would like to add a letter of support for moving the District Court from Port Orchard to Poulsbo to the discussion items.</p> <p>Motion to approve agenda Moved: Commissioner Gronnvoll with the addition of the discussion item Second: Commissioner McClure</p> <p>Vote: 3-0 Pass</p>
<p>4. PUBLIC COMMENT – Mason Citarello, a Port of Kingston marina customer, shared his concerns that he is being harassed and targeted by Port staff for having a service dog. He stated that he has been harassed since 2022. He wants staff to understand his rights and to be treated fairly.</p> <p>Commissioner Heacock stated this was the first they heard of these situations and they will discuss with Executive Director (ED) Greg Englin.</p>
<p>5. CONSENT AGENDA</p>



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These matters are routine and will be enacted by one motion of the Commission with no separate discussion. If discussion is desired, that item may be removed from the Consent Agenda by a Commissioner.

- A. Approve March 25th, 2026 Regular Meeting Minutes
- B. Approve March 31st, 2026 Special Session Minutes
- C. Approve April 7th, 2026 Work Session Minutes
- D. Approve April 9th, 2026 Special Session Minutes
- E. Approve March 2026 Warrants **\$156,262.91 (\$25,314.78, \$7,063.00, \$42,996.99, and \$80,888.14)** and **\$126,578.20** EFT Payments

Motion to approve consent agenda
Moved: Commissioner Gronnvoll
Second: Commissioner McClure

Vote: Pass 3-0

ACTION ITEMS

A. APPROVE – RESOLUTION NO. 2026-04-28-01 GRANT AUTHORITY TO THE EXECUTIVE DIRECTOR TO AMEND OR ESTABLISH NEW RATES

ED Englin explained that although he already has authority to adjust rates, he wanted to formally call it out, as we will need to adjust some parking rates in the newly acquired Ohio St. parking lot. The rate sheet will be updated and shared with the commission.

Motion to approve resolution
Moved: Commissioner McClure
Second: Commissioner Gronnvoll

Vote: Pass 3-0

A. APPROVE – RESOLUTION NO. 2026-04-28-02 APPROVE SPONSORSHIP FOR KINGSTON PUBLIC MARKET’S MARKETING PROGRAM

The Port was approached by some members of the Kingston Public Market board to support a Scavenger Hunt program, designed to engage children and families while introducing them to local Kingston businesses. Commissioner Gronnvoll asked who the Port staff met with. ED Englin stated the meeting was attended by ED Englin, TJ Quandt, Port Director of Operations



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and Real Estate, Zoe Poulakis, Amy Harper, and Megan Foley from the Kingston Public Market. Jen from the Chamber has also been involved. ED Englin would like to commit to a multi (3) year program, not just one year.

Motion to approve resolution

Moved: Commissioner McClure

Second: Commissioner Gronnvoll

Vote: Pass 3-0

6. DISCUSSION

A. Letter of support to move the district court to Poulsbo

Mayor Ed Stern of Poulsbo requested that the Port Commissioners provide a letter of support for relocating the District Court from Port Orchard to Poulsbo. The commissioners discussed the potential benefits of moving the court, expressing a positive outlook on the proposal. Staff will prepare the letter of support for the commissioners' signatures, which will be available tomorrow at the Port office.

Motion to provide letter of support

Moved: Commissioner Heacock

Second: Commissioner Gronnvoll

Vote: 3-0

7. FINANCIAL REPORT

March Financials

Executive Director, Greg Englin, reviewed the March 2026 Financial Reports

Balance Sheet

- Cash & Equivalents - \$2,550,888
- LTGO Bond balance - \$509,500
- Net Cash Reserves - \$2,041,388

Profit and Loss (YTD)

- Gross Profit including Cost of Goods Sold - \$683,657
- Total Operating Expense before depreciation - \$694,111
- Net operating loss before depreciation was (\$10,454) and (\$129,908) after depreciation.
- Non-operating income/expenses (property taxes, lease interest, investment income) was \$57,034.
- A net loss year-to-date of (\$71,874)



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8. COMMISSION REPORT

Commissioner Gronnvoll –
N/A

Commissioner McClure –
N/A

Commissioner Heacock –
Two work parties at the Village Green –

1. Removing blackberry plants and created a revised trail, so the trail does not go through the wetlands
2. Put in culvert in runoff from upper lot at McDonald's and AM/PM

Kitsap All Ports

- Eric Ffitch from WPPA attended with new staff member, Martin Presley, for Transportation to replace Chris Herman
- Port of Brownsville – 2 new commissioners, Fred Perkins has returned, currently have an interim Manager while searching for new Executive Director
- Manchester – 3 new commissioners
- Keyport – new dock project
- Poulsbo – Jim Weaver shared they will be hosting the Liberty Bay festival, a wooden boat event, the Valkerie will be available for rides
- Silverdale – looking for new Port Manager and Assistant

9. STAFF REPORT

Staff is working on hiring for Seasonal and Customer Service Coordinator positions

ED Englin - Closed on property purchase at Ohio Ave, transitioning the existing parking customers to Port parking

10. ADJOURN

Motion to adjourn
Moved: Commissioner Gronnvoll
Second: Commissioner McClure

Vote: 3-0 Pass

Commission adjourned the meeting at 7:26pm



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NEXT REGULAR SESSION: Wednesday May 27th, 2026 at 6:30PM Village Green Community Center
26159 Dulay Rd NE Kingston, WA 98346

Signed by:



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Steve Heacock, Commissioner

DocuSigned by:



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Greg Englin, Executive Director

DocuSigned by:



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Laura Gronnvoll, Commissioner

Mary McClure, Commissioner