

Port of Kingston
Kitsap County, WA

RESOLUTION NO. 2026-01-28-07

**A RESOLUTION TO APPROVE REIMBURSEMENT TO PORT COMMISSIONERS FOR HEALTH INSURANCE
EQUIVALENT TO REGULAR PORT EMPLOYEES**

WHEREAS, per RCW 53.08.170, Commissioners may elect to participate in the Port’s medical, dental, and vision plans in the same manner as a Port employee; and

WHEREAS, due to restrictions in the Port’s insurance contract excluding participation of Port Commissioners, Port staff hereby recommends implementation of a Benefits Reimbursement Program for Commissioners which will offer insurance-type benefits in an amount not to exceed the annual premium (“Health Insurance Premium”) paid by the Port for medical, dental, and vision insurance (collectively “Health Insurance”) for each Port employee; and

WHEREAS, the Benefits Reimbursement Program consists of the following elements:

- a. Annually, Commissioners must submit in writing an enrollment form requesting either (i) the right to obtain reimbursement for out-of-pocket medical expenses for themselves and/or family members who would otherwise be covered under the Port’s Health Insurance (“Covered Family Member”) or (ii) requesting that they be exempt from reimbursement during the enrollment period.
- b. A Commissioner who elects to be reimbursed may request reimbursement for out-of-pocket medical expenses upon submission of appropriate documentation verifying the amount of the expense and that it was for medical expenses incurred by the Commissioner or Covered Family Member.
- c. The maximum amount a Commissioner may be reimbursed in any given year is the amount of the Port’s Health Insurance Premium for a Port employee.
- d. Any portion of the annual reimbursement amount which is not paid to a Commissioner is forfeited.

THEREFORE BE IT RESOLVED, by the Commissioners for the Port of Kingston, that the Board of Commissioners hereby approves the above referenced Benefits Reimbursement Program.

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a regular meeting held this 28th day of January 2026.

PORT OF KINGSTON

KITSAP COUNTY, WASHINGTON

Signed by:

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Steve Heacock, Commissioner

Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner

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Attest: _____
Greg Englin, Executive Director