



Serving what matters today, with a view for tomorrow.

## Port of Kingston Board of Commissioners Regular Meeting Agenda

**April 28<sup>th</sup>, 2026 at 6:30-8:30pm**

**Meeting called by:** Port of Kingston Commissioners  
**Type of meeting:** Regular Meeting  
**Location:** Village Green Community Center  
26159 Dulay Rd NE  
Kingston, WA 98346

Welcome to the April 28<sup>th</sup>, 2026, Regular Meeting of the Port of Kingston Commission. Comments from those in attendance will be allowed upon recognition of the Chair. Please identify yourself by stating your name. We would like to remind everyone that while we greatly value your input, the Commissioners will not be responding to questions and comments during our Regular Session meetings. This practice ensures the meetings run efficiently and within the scheduled agenda. The Executive Director or a Commissioner will follow up with you after the meeting. Thank you for your understanding and continued participation.

If you would like to be added to the agenda for a future meeting, please contact the Port Office at least one week prior to the regularly scheduled meeting. Please submit your documents and/or presentations at the time of your request.

*This is a preliminary agenda and is subject to change.*

### Agenda Topics

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. PUBLIC COMMENT**

Citizens may address the Commission regarding any item related to Port business, including items on the agenda.

**5. CONSENT AGENDA**

These matters are routine and will be enacted by one motion of the Commission with no separate discussion. If discussion is desired, that item may be removed from the Consent Agenda by a Commissioner.



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- A. Approve March 25th, 2026 Regular Meeting Minutes
- B. Approve March 31st, 2026 Special Session
- C. Approve April 7<sup>th</sup>, 2026 Work Session Minutes
- D. Approve April 9<sup>th</sup>, 2026 Special Session Minutes
- E. Approve March 2026 Warrants **\$156,262.91 (\$25,314.78, \$7,063.00, \$42,996.99, and \$80,888.14)** and **\$126,578.20** EFT Payments

**6. ACTION ITEMS**

- A. APPROVE – **RESOLUTION NO. 2026-04-28-01 GRANT AUTHORITY TO THE EXECUTIVE DIRECTOR TO AMEND OR ESTABLISH NEW RATES**
- B. APPROVE – **RESOLUTION NO. 2026-04-28-02 APPROVE SPONSORSHIP FOR KINGSTON PUBLIC MARKET’S MARKETING PROGRAM**

**7. DISCUSSION ITEMS**

**8. FINANCIAL REPORT**

**9. COMMISSIONER REPORTS**

**10. STAFF REPORTS**

**11. NEXT REGULAR MEETING:** Wednesday May 27<sup>th</sup>, 2026 at 6:30PM. Village Green Community Center  
26159 Dulay Rd NE Kingston, WA 98346

**12. ADJOURN**

\_\_\_\_\_  
Steve Heacock, Commissioner

Attest: \_\_\_\_\_  
Greg Englin, Executive Director

\_\_\_\_\_  
Mary McClure, Commissioner

\_\_\_\_\_  
Laura Gronnvoll, Commissioner



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PORT OF KINGSTON  
 Regular Session  
 March 25<sup>th</sup>, 2026 6:30-8:00pm  
 Meeting Minutes

NAME		EMAIL	GUESTS
Greg Englin	<input checked="" type="checkbox"/>	<a href="mailto:grege@portofkingston.org">grege@portofkingston.org</a>	Rob Salthouse
Steve Heacock	<input checked="" type="checkbox"/>	<a href="mailto:steveh@portofkingston.org">steveh@portofkingston.org</a>	
Laura Gronnvoll	<input checked="" type="checkbox"/>	<a href="mailto:laurag@portofkingston.org">laurag@portofkingston.org</a>	
Mary McClure	<input checked="" type="checkbox"/>	<a href="mailto:marymc@portofkingston.org">marymc@portofkingston.org</a>	
Audra Trainer	<input checked="" type="checkbox"/>	<a href="mailto:audrat@portofkingston.org">audrat@portofkingston.org</a>	
Kris Williams	<input checked="" type="checkbox"/>	<a href="mailto:krisw@portofkingston.org">krisw@portofkingston.org</a>	
Torey Grandt	<input type="checkbox"/>	<a href="mailto:toreyg@portofkingston.org">toreyg@portofkingston.org</a>	
TJ Quandt	<input type="checkbox"/>	<a href="mailto:tjq@portofkingston.org">tjq@portofkingston.org</a>	
Marc Horton	<input type="checkbox"/>	<a href="mailto:mhorton@washingtonprojectconsultants.com">mhorton@washingtonprojectconsultants.com</a>	

<p><b>1. Call to Order</b> – Commissioner called the meeting to order at 6:36PM</p>
<p><b>2. PLEDGE OF ALLEGIANCE</b></p>
<p><b>3. APPROVAL OF AGENDA</b></p> <p>Motion to approve agenda        Moved: Commissioner Gronnvoll        Second: Commissioner McClure</p> <p>Vote: 3-0 Pass</p>
<p><b>4. PUBLIC COMMENT –</b>        N/A</p>
<p><b>5. CONSENT AGENDA</b></p> <p>These matters are routine and will be enacted by one motion of the Commission with no separate discussion. If discussion is desired, that item may be removed from the Consent Agenda by a Commissioner.</p> <p>A. Approve February 25<sup>th</sup>, 2026 Regular Meeting Minutes        B. Approve March 3<sup>rd</sup>, 2026 Special Session Minutes        C. Approve March 10<sup>th</sup>, 2026 Special Session Minutes</p>



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D. Approve February 2026 Warrants **\$131,078.67 (\$53,507.37 and \$77,571.30)** and **\$130,600.21** EFT Payments

Motion to approve consent agenda  
Moved: Commissioner Gronnvoll  
Second: Commissioner McClure

Vote: Pass 3-0

#### **ACTION ITEMS**

A. APPROVE – **RESOLUTION NO. 2026-03-25-01 RESOLUTION NO. 2026-03-25-01 APPOINT BOARD COMMISSION POSITIONS**

Motion to approve resolution  
Moved: Commissioner McClure  
Second: Commissioner Gronnvoll

Vote: Pass 3-0

#### **6. DISCUSSION**

A. Rotary Golf tournament sponsorship

Executive Director (ED), Englin shared that we've been approached to sponsor the Rotary Golf tournament, June 26<sup>th</sup>. Staff is asking the commission if they would like to sponsor this event as this is not a current budgeted item. ED Englin will provide more details at the next meeting held Tuesday, March 31.

B. Letter of Support – Greater Kingston Chamber of Commerce grant application

ED Englin explained that the Chamber is applying for a grant from T-Mobile for artwork throughout Kingston to display its history.

#### **7. FINANCIAL REPORT**

Executive Director, Englin shared the February 2026 Financial Reports

##### Balance Sheet

- Cash & Equivalents totaled \$2,558,263
- Debt remaining from LTGO Bond is (\$509,500)
- Net Cash Reserves totaled \$2,048,763

##### Profit and Loss (year-to-date)



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- Gross operating revenue (including cost of goods sold) totaled \$452,706
- Total operating expense before depreciation totaled \$462,594
- Net operating loss before depreciation was (\$9,887) and (\$88,857) after depreciation
- Non-operating income/expenses (property taxes, lease interest, investment income) was \$35,741
- A net loss year-to-date of (\$53,116).

Notes:

1. A decrease in cash and equivalents of \$266,539 from this time last year, mainly due to the restroom project which we anticipated.
2. Seasonal moorage is about half of what was projected at \$14,080
3. Parking has increased with the implementation of our new parking software. Parking income year-to-date is \$107,894, compared to \$85,241 this time last year, an increase of \$22,655

## 8. COMMISSION REPORT

Commissioner McClure –

The NKU team is continuing to have constructive conversations with the Kingston Environmental Coalition. The focus is now reviewing the properties previously looked at to find a location. The NKU team worked hard to have positive conversations with both the Suquamish and S’Klallam tribes.

Commissioner Gronnvoll attended the KRCC meeting. There was conversation regarding ADU’s launched in mid-January. Mayor Wheeler stated there are seven in permit status and one under construction.

Kitsap Transit has stopped service to tribes. They will be checking in with John Clossen to see how they can get that going again.

The Gorst project is down to four options.

The military is extending its no-fly zone by 3000 sq. ft.

New training facility for Kitsap Transit.

Port of Bremerton spoke about the new boardwalk.

KCAC meeting -

- survey for Kole Kola park still in process. There is a presentation scheduled for June.
- Marla Powers spoke about the culvert presentation she shared at the Port’s Work Session
- May 2<sup>nd</sup> and 3<sup>rd</sup> Heronswood is having a sale
- Earth Day celebration April 22<sup>nd</sup> at the Long House
- May 2<sup>nd</sup> the Village Green is hosting their 10-year Open House
- Chris Gilbreath, of the Rotary, shared that 17% of their budget goes towards international assistance
- Kites over Kingston – April 11<sup>th</sup>
- Pirate festival in June
- Concerts on the Cove
- Kiwanis Food drive April 18<sup>th</sup>
- Kingston Feasibility study for incorporation
  - Audience members asked what it would mean to change the UGA boundaries
  - Study taking place in March and April, closing in May with a meeting to follow.



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- Half of the High School teams went to state this year. Although they are the smallest 2A school. Assessment tests have gone up every year and 58% of high school seniors are planning to attend a four-year university.

Commissioner Heacock did not attend the regular Parks, Trails, and Open Spaces meeting. However, they spent time replanting approximately 250 native plants while clearing out blackberry bushes behind the Village Green Community Center over the past two weekends.

## 9. STAFF REPORT

Executive Director, Englin

KEDA

- They have adopted the Strategic Plan
- Puget Sound Regional Council representative attended.
- ED Englin believes there should be more of a connection between KEDA and Kitsap Regional Council
- One of the top initiatives is addressing the need for childcare. They are creating a tool kit to attract investment to create childcare facilities in the county.
- ED Englin will share the Strategic Plan with commissioners
- The Port of Bremerton shared a presentation
- Diana Riggins is a new Board members introduced at the meeting

Chamber of Commerce is working on the grant previously mentioned. Also they are developing a walking map of Kingston.

More discussion is needed regarding the issue of the aging reader board, noting that it has reached end of life and replacement parts are no longer available. Further discussion is needed to determine next steps and a long-term plan.

Questions were raised about the role of the Metropolitan Parks District and what responsibilities they are willing to assume. ED Englin expressed the view that the Park District should take on Salt Air Beach and Kiwanis Park, both of which are intended to remain parks permanently. The Park District has greater taxing authority than the Port and is already assuming responsibility for Kole Kola Park. This would allow the Park District to install as many garbage cans as they would like. The Port is statutorily unable to provide garbage service and we are not a park. ED Englin suggested a discussion among the commission to potentially formally transfer those asserts for a small fee. Nancy Langwith, from Kingston Stakeholders, will attend the April 7<sup>th</sup> Work Session to discuss garbage service in Kingston.

The restroom project is coming along. There are some small issues with contractor that typically happen as a project gets to the end.

We are entering into phase two of the grant for the parking. ED Englin and Port Engineer, Mark Horton, met with and had a productive conversation with the Army Corp of Engineers. Staff has removed the dock from the Hill House. We are working on a Maintenance Programmatic permit.

Admin Services Manager, Kris Williams – T-shirt sizes for 4<sup>th</sup> of July shirts



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Commissioner Gronnvoll reminded the commissioners about completing the F1 form.

**10. ADJOURN**

Motion to adjourn

Moved: Commissioner Gronnvoll

Second: Commissioner McClure

Vote: Pass 3-0

Commission adjourned the meeting at 7:54PM

**NEXT REGULAR SESSION:** Wednesday April 22<sup>nd</sup>, 2026 at 6:30PM Village Green Community Center  
26159 Dulay Rd NE Kingston, WA 98346

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\_\_\_\_\_  
Steve Heacock, Commissioner

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Greg Englin, Executive Director

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Mary McClure, Commissioner

\_\_\_\_\_  
Laura Gronnvoll, Commissioner



**PORT OF KINGSTON**

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PORT OF KINGSTON  
 Special Session  
 March 31<sup>st</sup>, 2026 4:45-6:30 PM  
 Meeting Minutes

NAME		EMAIL	GUESTS
Greg Englin	<input checked="" type="checkbox"/>	<a href="mailto:grege@portofkingston.org">grege@portofkingston.org</a>	
Steve Heacock	<input checked="" type="checkbox"/>	<a href="mailto:steveh@portofkingston.org">steveh@portofkingston.org</a>	
Laura Gronnvoll	<input checked="" type="checkbox"/>	<a href="mailto:laurag@portofkingston.org">laurag@portofkingston.org</a>	
Mary McClure	<input checked="" type="checkbox"/>	<a href="mailto:marymc@portofkingston.org">marymc@portofkingston.org</a>	Via phone call
Audra Trainer	<input type="checkbox"/>	<a href="mailto:audrat@portofkingston.org">audrat@portofkingston.org</a>	
Kris Williams	<input checked="" type="checkbox"/>	<a href="mailto:krisw@portofkingston.org">krisw@portofkingston.org</a>	
Torey Grandt	<input type="checkbox"/>	<a href="mailto:toreyg@portofkingston.org">toreyg@portofkingston.org</a>	
TJ Quandt	<input type="checkbox"/>	<a href="mailto:tjq@portofkingston.org">tjq@portofkingston.org</a>	
Marc Horton	<input type="checkbox"/>	<a href="mailto:mhorton@washingtonprojectconsultants.com">mhorton@washingtonprojectconsultants.com</a>	

<p><b>1. Call to Order</b> - Commissioner Heacock called the meeting to order at 4:49pm</p>
<p><b>2. PLEDGE OF ALLEGIANCE</b></p>
<p><b>3. APPROVAL OF AGENDA</b></p> <p>Motion to approve agenda        Moved: Commissioner Gronnvoll        Second: Commissioner McClure</p> <p>Vote: 3-0 Pass</p>
<p><b>4. PUBLIC COMMENT</b>        N/A</p>
<p><b>5. action items</b></p> <p>A. <b>APPROVE – RESOLUTION NO. 2026-03-31-01 APPROVE ROTARY GOLF TOURNAMENT SPONSORSHIP</b></p> <p>Executive Director Englin provided an overview of the Rotary’s request for sponsorship of its annual golf tournament. The Commissioners concurred with offering sponsorship support in an amount not to exceed \$1,500.</p> <p>ED Englin also noted that KYSA has submitted a request for sponsorship funding. He explained that supporting the Rotary’s event aligns more directly with the Port’s mission and activities, particularly in the areas of tourism and economic development.</p>



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Motion to approve  
Moved: Commissioner Heacock  
Second: Commissioner Gronnvoll

vote: 3-0 pass

Commissioner McClure shared her support via text message as the phone call was disconnected

#### **6. DISCUSSION ITEMS**

- A. Community Organization representation  
Commissioners and ED Englin reviewed and updated the list of community organizations and who the Port representative will be.

#### **7. ADJOURN**

Commission adjourned the meeting at 5:16pm

Motion to adjourn  
Moved: Commissioner Heacock  
Second: Commissioner Gronnvoll

Vote: 3-0 Pass

**NEXT REGULAR SESSION:** Wednesday April 22<sup>nd</sup>, 2026 6:30PM Village Green Community Center

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Steve Heacock, Commissioner

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Greg Englin, Executive Director

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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner



## PORT OF KINGSTON

*"Serving What Matters Today with a View For Tomorrow."*

### Port of Kingston Board of Commissioners Work Session

April 7<sup>th</sup>, 2026 , 4:45-6:00PM

**Meeting called by:** Port of Kingston Commissioners  
**Type of meeting:** Work Session  
**Location:** Village Green Community Center

Welcome to the April 7<sup>th</sup>, 2026 Work Session of the Kingston Port Commission. I'd like to remind everyone that this is a working session for the Commission to discuss and review various matters. Please note that public comment is not taken during the Work Session. There will be opportunities for public input during our regular Commission meeting. We appreciate your understanding and cooperation.

*This is a preliminary agenda and is subject to change.*

### Agenda Topics

#### 1. DISCUSSION

##### A. Kingston Stakeholders update

Working with Kitsap County Department Community Development (DCD) Kingston Stakeholders continue to collaborate closely with the Kitsap County Department of Community Development (DCD). A meeting with DCD is scheduled for May to review current metrics, discuss updates to the Comprehensive Plan, and advance redevelopment efforts. The Stakeholders has expressed strong support for the NKU project and has committed to rewriting redevelopment regulations, including addressing design standards. Kingston Stakeholders are also coordinating with the Chamber of Commerce, pursuing incorporation as a 501(c)(6), and aligning their mission with the Port's goal of promoting economic vitality.

##### B. Garbage Collection

Nancy Langwith and Kate Joncas presented a proposed pilot plan for garbage collection. Kingston stakeholders have been researching garbage collection solutions since early 2025. The project team is working to coordinate efforts among the Port, downtown businesses, and Washington State Ferries. Cost estimates have been received from two potential vendors, with annual costs projected between \$60,000 and \$80,000, inclusive of maintenance, replacement, and supplies. If the Port installs trash cans in Kiwanis Park, the team will explore funding options for a downtown pilot involving three trash cans. Nancy noted that Jen Stalbeck from the Chamber is collaborating with Sourdough Willy's. Ongoing servicing



**PORT OF KINGSTON**

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was identified as a key challenge. One potential long-term solution discussed was the formation of a small downtown business improvement district, with the County managing the district's funds.

**2 NEXT REGULAR MEETING:** Wednesday April 22<sup>nd</sup>, 2026 at 6:30PM.

**3. ADJOURN**

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Steve Heacock, Commissioner

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Greg Englin, Executive Director

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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner



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PORT OF KINGSTON  
 Special Session  
 April 9<sup>th</sup>, 2026 4:45-6:30 PM  
 Meeting Minutes

NAME		EMAIL	GUESTS
Greg Englin	<input checked="" type="checkbox"/>	<a href="mailto:grege@portofkingston.org">grege@portofkingston.org</a>	
Steve Heacock	<input checked="" type="checkbox"/>	<a href="mailto:steveh@portofkingston.org">steveh@portofkingston.org</a>	
Laura Gronnvoll	<input checked="" type="checkbox"/>	<a href="mailto:laurag@portofkingston.org">laurag@portofkingston.org</a>	
Mary McClure	<input checked="" type="checkbox"/>	<a href="mailto:marymc@portofkingston.org">marymc@portofkingston.org</a>	Via phone call
Audra Trainer	<input type="checkbox"/>	<a href="mailto:audrat@portofkingston.org">audrat@portofkingston.org</a>	
Kris Williams	<input type="checkbox"/>	<a href="mailto:krisw@portofkingston.org">krisw@portofkingston.org</a>	
Torey Grandt	<input type="checkbox"/>	<a href="mailto:toreyg@portofkingston.org">toreyg@portofkingston.org</a>	
TJ Quandt	<input type="checkbox"/>	<a href="mailto:tjq@portofkingston.org">tjq@portofkingston.org</a>	
Marc Horton	<input type="checkbox"/>	<a href="mailto:mhorton@washingtonprojectconsultants.com">mhorton@washingtonprojectconsultants.com</a>	

<p><b>1. Call to Order</b> - Commissioner Heacock called the meeting to order at 4:50pm</p>
<p><b>2. PLEDGE OF ALLEGIANCE</b></p>
<p><b>3. APPROVAL OF AGENDA</b></p> <p>Motion to approve agenda        Moved: Commissioner McClure        Second: Commissioner Gronnvoll</p> <p>Vote: 3-0 Pass</p>
<p><b>4. PUBLIC COMMENT</b>  <b>N/A</b></p>
<p><b>5.</b> At this time the Commission will adjourn into an Executive Session <i>pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.</i></p> <p>The Executive Session is expected to last 30-60 minutes. Executive sessions are not open to the public.</p> <p>After Executive Session the Commission will reconvene to the public portion of the commission meeting.</p> <p>It is anticipated that the Commission may take final action in the public portion of the meeting.</p>



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*No public materials associated with this item.*

**RECESS TO EXECUTIVE SESSION – 4:52PM**

**RETURN TO SPECIAL SESSION – 5:28PM**

**6. ACTION ITEMS**

**A. APPROVE – RESOLUTION NO. 2026-04-09-01 APPROVING PURCHASE OF REAL PROPERTY**

Motion to approve

Moved: Commissioner McClure

Second: Commissioner Gronnvoll

vote: 3-0 pass

**7. DISCUSSION ITEMS**

N/A

**8. ADJOURN**

Commission adjourned the meeting at 5:45pm

Motion to adjourn

Moved: Commissioner Heacock

Second: Commissioner Gronnvoll

Vote: 3-0 Pass

**NEXT REGULAR SESSION:** Wednesday April 22<sup>nd</sup>, 2026 6:30PM Village Green Community Center

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Steve Heacock, Commissioner

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Greg Englin, Executive Director



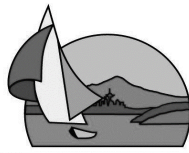
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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner



**PORT OF KINGSTON  
Warrant List**

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County Washington, do hereby certify the merchandise for services hereinafter specified have been received and the warrants listed below are approved for payment in the amount of **\$25,314.78** from the Port of Kingston, Marina Revenue Fund, the 4th day of March 2026.

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Steve Heacock, Commissioner

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Mary McClure, Commissioner

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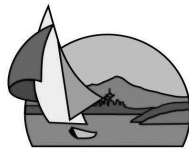
Laura Gronnvoll, Commissioner

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston and that I am authorized to authenticate and certify to said claim.

---

Audra Trainer, Finance Director

<b>Date</b>	<b>Warrant</b>	<b>Amount</b>	<b>Vendor</b>
3/4/2026	38068	\$1,620.00	CSD Attorneys At Law
3/4/2026	38069	\$5,000.00	Kingston 4Th Of July Celebration
3/4/2026	38070	\$636.90	Laura Gronnvoll
3/4/2026	38071	\$76.44	Malolo Design LLC
3/4/2026	38072	\$705.52	Mobile Modular
3/4/2026	38073	\$456.04	Pacific Office Automation
3/4/2026	38074	\$169.44	Reddy Ice
3/4/2026	38075	\$5,082.50	Washington Project Consultants, PLLC
3/4/2026	38076	\$242.74	GCP WW Holdco LLC
3/4/2026	38077	\$11,325.20	World Kinect Energy Services
		<hr/> <b>\$25,314.78</b>	



**PORT OF KINGSTON  
Warrant List**

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County Washington, do hereby certify the merchandise for services hereinafter specified have been received and the warrants listed below are approved for payment in the amount of **\$7,063.00** from the Port of Kingston, Marina Revenue Fund, the 11th day of March 2026.

---

Steve Heacock, Commissioner

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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston and that I am authorized to authenticate and certify to said claim.

---

Audra Trainer, Finance Director

<b>Date</b>	<b>Warrant</b>	<b>Amount</b>	<b>Vendor</b>
3/11/2026	38078	\$3,997.40	AGS Stainless, Inc
3/11/2026	38079	\$186.88	Yvonne Bishop
3/11/2026	38080	\$1,486.29	Laura Gronnvoll
3/11/2026	38081	\$103.80	Olympic Springs, Inc.
3/11/2026	38082	\$1,288.63	T2 Systems, Inc
		<hr/> <b>\$7,063.00</b> <hr/>	



**PORT OF KINGSTON  
Warrant List**

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County Washington, do hereby certify the merchandise for services hereinafter specified have been received and the warrants listed below are approved for payment in the amount of **\$42,996.99** from the Port of Kingston, Marina Revenue Fund, the 18th day of March 2026.

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Steve Heacock, Commissioner

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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston and that I am authorized to authenticate and certify to said claim.

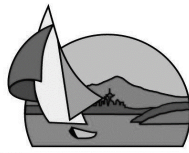
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Audra Trainer, Finance Director

<b>Date</b>	<b>Warrant</b>	<b>Amount</b>	<b>Vendor</b>
3/18/2026	38083	\$32.00	A & L Topsoil, Inc
3/18/2026	38084	\$25,699.97	Alpha Developers LLC
3/18/2026	38085	\$202.02	Bainbridge Island Electric
3/18/2026	38086	\$136.55	Caleb Henden
3/18/2026	38087	\$53.96	Casey Oliphant
3/18/2026	38088	\$224.41	Comcast
3/18/2026	38089	\$163.80	Crain Pest Control, LLC
3/18/2026	38090	\$120.00	Evergreen Pacific Publishing
3/18/2026	38091	\$996.18	Grainger
3/18/2026	38092	\$1,742.73	Henery Hardware
3/18/2026	38093	\$343.14	Kingston Mail And Print
3/18/2026	38094	\$2,390.05	KPUD- Kitsap Public Utility
3/18/2026	38095	\$645.00	L&L Port O Potty, Inc
3/18/2026	38096	\$2,936.37	Mallory Paint Store
3/18/2026	38097	\$705.52	Mobile Modular
3/18/2026	38098	\$130.06	Mobile Modular Portable Storage
3/18/2026	38099	\$463.36	National Construction Rentals
3/18/2026	38100	\$2,873.34	Olympic ESD 114
3/18/2026	38101	\$232.75	S-Net Communications Inc
3/18/2026	38102	\$850.00	Sound Publishing, Inc.
3/18/2026	38103	\$363.07	Uline
3/18/2026	38104	\$1,692.71	Waste Management

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**\$42,996.99**



**PORT OF KINGSTON  
Warrant List**

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County Washington, do hereby certify the merchandise for services hereinafter specified have been received and the warrants listed below are approved for payment in the amount of **\$80,888.14** from the Port of Kingston, Marina Revenue Fund, the 25th day of March 2026.

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Steve Heacock, Commissioner

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Mary McClure, Commissioner

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Laura Gronnvoll, Commissioner

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston and that I am authorized to authenticate and certify to said claim.

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Audra Trainer, Finance Director

<b>Date</b>	<b>Warrant</b>	<b>Amount</b>	<b>Vendor</b>
3/25/2026	38105	\$24.00	COBRA Management Services
3/25/2026	38106	\$2,203.91	Washington Commercial Construction
3/25/2026	38107	\$4,018.70	AGS Stainless, Inc
3/25/2026	38108	\$4,592.25	Cascadia Law Group PLLC
3/25/2026	38109	\$180.18	Crain Pest Control, LLC
3/25/2026	38110	\$2,300.00	Kane Environmental, Inc
3/25/2026	38111	\$5,783.81	Kitsap County Public Works
3/25/2026	38112	\$8,561.10	Puget Sound Energy
3/25/2026	38113	\$34,902.29	Regence Blueshield
3/25/2026	38114	\$398.00	U.S. Postal Service
3/25/2026	38115	\$922.38	Verizon Wireless
3/25/2026	38116	\$17,001.52	World Kinect Energy Services
		<hr/> <b>\$80,888.14</b> <hr/>	



**Voucher Certification and Approval**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Kingston and that I am authorized to authenticate and certify to said claim.

\_\_\_\_\_  
Audra Trainer, Finance Director/Port Auditor

\_\_\_\_\_  
Date

Date	Claimant	Amount	Purpose	Cash Transmittal
03/04/2026	Intuit	\$52,830.19	Payroll	R00247967
03/05/2026	Washington State DRS	\$1,110.00	DCP	R00248017
03/06/2026	Gravity Payment Systems	\$1,719.33	CC Fees - Parking	R00248065
03/11/2026	Clearent Payment System	\$4,935.10	CC-Fees-Office	R00248198
03/13/2026	Washington State DRS	\$10,433.69	PERS	R00248281
03/19/2026	Intuit	\$48,858.81	Payroll	R00248427
03/20/2026	Washington State DRS	\$1,110.00	DCP	R00248472
03/26/2026	Washington State DOR	\$5,581.08	Excise Tax	R00248649
		<u>\$126,578.20</u>		

\_\_\_\_\_  
Steve Heacock, Commissioner

\_\_\_\_\_  
Mary McClure, Commissioner

\_\_\_\_\_  
Laura Gronnvoll, Commissioner

I, the undersigned, do hereby certify under penalty or perjury that the expenses incurred as described herein and all claims are just, due, and paid obligations against the Port of Kingston and that I am authorized to authenticate and certify to said claims.

\_\_\_\_\_  
Audra Trainer, Finance Director/Port Auditor

Port of Kingston  
Kitsap County, WA

**RESOLUTION NO. 2026-04-28-01**

A Resolution of the Commission of the Port of Kingston

**RESOLUTION TO GRANT AUTHORITY TO THE EXECUTIVE DIRECTOR TO  
AMEND OR ESTABLISH NEW RATES**

**WHEREAS**, the Port of Kingston operates various facilities including a marina, ferry terminals, fueling facilities, parking lots and parks that provide a venue for events; and

**WHEREAS**, the Port of Kingston may be acquiring parking lots which charge various rates for vehicles, trucks, and trailer parking, and

**WHEREAS**, the Port of Kingston maintains a rate schedule for the various lines of business or through the use of contracts, and

**WHEREAS**, the Port of Kingston seeks to add additional rates for the best utilization and efficient operations of the Port's parking space;

**THEREFORE BE IT RESOLVED**, by the Commissioners for the Port of Kingston hereby grants authority to the Executive Director to add or amend any and all tariffs and rates as needed. Changes in rates will be communicated to the Port commissioners, and whenever reasonable, approved in advance of rates being changed.

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a Regular meeting held this 28<sup>th</sup> day of April, 2026.

**PORT OF KINGSTON  
KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
Steve Heacock, Commissioner

Attest: \_\_\_\_\_  
Greg Englin, Executive Director

\_\_\_\_\_  
Laura Gronnvoll, Commissioner

\_\_\_\_\_  
Mary McClure, Commissioner

Port of Kingston  
Kitsap County, WA

**RESOLUTION NO. 2026-04-28-02**

A Resolution of the Commission of the Port of Kingston

**APPROVE SPONSORSHIP FOR KINGSTON PUBLIC MARKET'S MARKETING PROGRAM**

**WHEREAS**, the Port of Kingston supports community organizations and events that strengthen local partnerships and promote the well-being of the Kingston community; and

**WHEREAS**, the Board of Commissioners finds that sponsoring this program aligns with the Port's mission to foster positive community relations and support civic organizations;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Port of Kingston that:

- The Port of Kingston is hereby authorized to sponsor the Public Market Ollie Program for the next three (3) years
- The sponsorship amount shall not exceed \$2,000 annually

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a Regular Meeting held this 28<sup>th</sup> day of April, 2026.

**PORT OF KINGSTON  
KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
Steve Heacock, Commissioner

Attest: \_\_\_\_\_  
Greg Englin, Executive Director

\_\_\_\_\_  
Laura Gronnvoll, Commissioner

\_\_\_\_\_  
Mary McClure, Commissioner

Port of Kingston  
Balance Sheet  
As of March 31, 2026

	March 31, 2026	March 31, 2025	Change
	Actual	Actual	
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	2,550,888	2,744,194	(193,306)
Accounts receivable	31,194	9,589	21,605
Grants receivable	30,046	0	30,047
Current portion of lease receivable	174,955	173,190	1,764
Taxes receivable	7,652	7,499	153
Inventory	29,451	62,485	(33,034)
Prepaid expenses	112,824	116,079	(3,255)
<b>Total Current Assets</b>	<b>2,937,010</b>	<b>3,113,036</b>	<b>(176,026)</b>
<b>Noncurrent Assets</b>			
Lease receivable	1,570,033	1,744,988	(174,955)
Net pension asset	249,196	204,124	45,073
<b>Total Noncurrent Assets</b>	<b>1,819,229</b>	<b>1,949,112</b>	<b>(129,882)</b>
<b>Capital Assets</b>			
<b>Buildings and Structures</b>			
Gen and Admin	541,656	541,655	0
Marina Boat Launch	39,817	39,817	0
Real Estate	525,083	525,083	0
Parks	162,174	162,175	0
Terminal Facility	1,570,687	1,570,686	0
<b>Total Buildings and Structures</b>	<b>2,839,417</b>	<b>2,839,416</b>	<b>0</b>
Construction in Progress	1,012,745	504,774	507,972
<b>Land</b>			
Gen and Admin	373,875	373,874	0
Real Estate	563,914	563,914	0
Parks	432,275	432,276	0
Parking	500,992	500,991	0
<b>Total Land</b>	<b>1,871,056</b>	<b>1,871,055</b>	<b>0</b>
<b>Machinery and Equipment</b>			
Gen and Admin	154,506	145,701	8,806
Marina Perm Moorage	87,832	87,831	0
Guest Moorage	29,858	29,858	0
Marina Fuel	74,652	74,652	0
Marina Boat Launch	15,320	15,320	0
Real Estate	9,122	9,123	0
Parks	32,651	41,849	(9,199)
Parking	31,443	31,443	0
<b>Total Machinery and Equipment</b>	<b>435,384</b>	<b>435,777</b>	<b>(393)</b>

Port of Kingston  
Balance Sheet  
As of March 31, 2026

	March 31, 2026	March 31, 2025	Change
	Actual	Actual	
Marina			
Marina Perm Moorage	6,018,819	6,018,819	0
Marina Guest Moorage	897,746	692,974	204,771
Marina Fuel	460,028	460,029	0
Marina Boat Launch	95,719	95,718	0
Marina Fishing Pier	46,281	46,281	0
Total Marina	7,518,593	7,313,821	204,771
Other Improvements			
Gen and Admin	32,236	32,237	0
Parks	1,251,807	1,251,807	0
Parking	2,823	2,823	0
Total Other Improvements	1,286,866	1,286,867	0
Intangible Assets			
Subscription Asset Gen & Admin	46,366	0	46,366
Total Intangible Assets	46,366	0	46,366
Total Capital Assets	15,010,427	14,251,710	758,716
Less: Accumulated Depreciation	(7,906,390)	(7,449,278)	(457,112)
Total Net Capital Assets	7,104,037	6,802,433	301,604
Total Assets Before Deferred Outflows	11,860,276	11,864,580	(4,304)
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows - asset retirement obligation	46,689	63,627	(16,938)
Deferred outflows - pensions	338,178	317,682	20,496
Total Deferred Outflows	384,867	381,309	3,558
Total Assets	12,245,143	12,245,889	(746)
LIABILITIES			
Current Liabilities			
Accounts payable	79,818	94,712	(14,895)
Accrued taxes	54,712	51,115	3,598
Payroll liabilities	66,177	61,975	4,201
Unearned revenue	8,267	119	8,148
Tenant deposits	83,206	78,732	4,475
Current portion of compensated absences	65,485	57,532	7,953
Current portion of long-term unearned revenue	25,939	25,215	724
Current portion of long-term debt	65,000	64,500	500
Total Current Liabilities	448,604	433,900	14,704

Port of Kingston  
Balance Sheet  
As of March 31, 2026

	March 31, 2026	March 31, 2025	Change
	Actual	Actual	
Noncurrent Liabilities			
Compensated absences	83,261	58,474	24,787
Long-term unearned revenue	1,101,494	1,127,614	(26,120)
Environmental remediation liability	126,000	123,000	3,000
Asset retirement obligation	214,847	195,824	19,023
Pension liability	59,791	86,128	(26,337)
General obligation bonds	444,500	509,500	(65,000)
Subscription liability	30,189	0	30,189
Total Noncurrent Liabilities	<u>2,060,082</u>	<u>2,100,540</u>	<u>(40,458)</u>
Total Liabilities Before Deferred Inflows	2,508,686	2,534,440	(25,754)
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows - pensions	103,379	103,869	(490)
Deferred inflows - lease	1,744,988	1,918,178	(173,190)
Total Deferred Inflows	<u>1,848,367</u>	<u>2,022,047</u>	<u>(173,680)</u>
Total Liabilities	<u>4,357,053</u>	<u>4,556,487</u>	<u>(199,434)</u>
NET POSITION			
Restricted for net pension asset	488,113	411,267	76,845
Committed	1,236,963	1,917,179	(680,215)
Unrestricted	6,163,014	5,360,956	802,058
Total Net Position	<u>7,888,090</u>	<u>7,689,402</u>	<u>198,688</u>
Total Liabilities and Net Position	<u>12,245,143</u>	<u>12,245,889</u>	<u>(746)</u>

**Port of Kingston**  
**Income Statement Year-To-Date**  
**For The Period Ending March 31, 2026**

	March 31, 2026		Diff	March 31, 2025	
	Actual	Budget		Actual	Change
<b>OPERATING REVENUE</b>					
Fuel Sales	48,483	61,780	(13,297)	41,339	7,145
Moorage - Guest	19,959	25,880	(5,921)	20,699	(741)
Moorage - Permanent	356,352	359,791	(3,439)	322,810	33,543
Moorage - Seasonal	22,104	41,550	(19,446)	25,938	(3,835)
Other Operating Income	2,544	1,858	686	2,753	(209)
Other Operating Service	17,003	14,043	2,960	7,805	9,198
Parking	162,340	148,416	13,924	137,709	24,631
Rental Property	68,470	68,093	376	64,906	3,563
Retail Sales	757	2,838	(2,080)	32	726
Utilities Income	22,662	21,647	1,015	23,380	(719)
<b>TOTAL OPERATING REVENUE</b>	<b>720,674</b>	<b>745,896</b>	<b>(25,222)</b>	<b>647,371</b>	<b>73,302</b>
<b>COST OF GOODS SOLD</b>	<b>37,016</b>	<b>51,262</b>	<b>(14,246)</b>	<b>33,359</b>	<b>3,657</b>
<b>GROSS PROFIT</b>	<b>683,657</b>	<b>694,634</b>	<b>(10,977)</b>	<b>614,012</b>	<b>69,645</b>
<b>OPERATING EXPENSE</b>					
Bank Charges	185	450	(264)	441	(256)
Commissioner Expense	16,259	18,751	(2,493)	15,581	678
Compensation and Benefits	457,407	483,111	(25,704)	435,847	21,559
Computer and Telecom	17,751	26,179	(8,428)	21,398	(3,646)
Equipment and Maintenance	30,592	45,803	(15,211)	39,111	(8,520)
Insurance and Taxes	38,484	39,039	(555)	39,936	(1,452)
Other Operating Expense	2,046	2,826	(779)	7,053	(5,006)
Professional Services	56,738	42,678	14,059	35,643	21,095
Promotional and Dues	26,802	28,732	(1,930)	18,370	8,432
Supplies	3,682	13,788	(10,105)	13,582	(9,900)
Travel and Training	566	625	(59)	2,641	(2,075)
Utilities	43,598	38,747	4,851	38,747	4,851
<b>TOTAL OPERATING EXP BEFORE DEPR</b>	<b>694,111</b>	<b>740,729</b>	<b>(46,618)</b>	<b>668,350</b>	<b>25,761</b>
<b>NET OPERATING INCOME BEFORE DEPR</b>	<b>(10,454)</b>	<b>(46,095)</b>	<b>35,641</b>	<b>(54,338)</b>	<b>43,884</b>
Depreciation and Amortization	118,455	117,091	1,364	123,950	(5,496)
<b>NET OPERATING INCOME</b>	<b>(128,908)</b>	<b>(163,186)</b>	<b>34,278</b>	<b>(178,288)</b>	<b>49,380</b>

Port of Kingston  
Income Statement Year-To-Date  
For The Period Ending March 31, 2026

	March 31, 2026		Diff	March 31, 2025	
	Actual	Budget		Actual	Change
OTHER INCOME					
Investment Income	23,746	21,246	2,499	26,592	(2,846)
Interest Income Lease	14,415	14,989	(572)	15,815	(1,400)
Property Tax Receipts	19,730	19,945	(216)	19,749	(19)
Leasehold Excise Tax	576	0	576	592	(15)
Gain/Loss on Assets	2,900	0	2,900	0	2,900
TOTAL OTHER INCOME	61,367	56,180	5,187	62,748	(1,380)
OTHER EXPENSE					
Interest Exp GO Bond	4,333	4,333	0	4,823	(490)
TOTAL OTHER EXPENSE	4,333	4,333	0	4,823	(490)
NET OTHER INCOME/EXPENSE	57,034	51,847	5,187	57,925	(891)
NET INCOME BEFORE CAPITAL GRANTS	(71,874)	(111,339)	39,465	(120,363)	48,489
Capital Grants	0	0	0	0	0
NET INCOME	(71,874)	(111,339)	39,465	(120,363)	48,489

Port of Kingston  
Income Statement Year-To-Date Preliminary  
For The Period Ending March 31, 2026

	01/31/2026	02/28/2026	03/31/2026	Total YTD
	Actual	Actual	Actual	
<b>OPERATING REVENUE</b>				
Fuel Sales	13,770	12,248	22,465	48,483
Moorage - Guest	5,525	10,081	4,353	19,959
Moorage - Permanent	118,727	118,668	118,957	356,352
Moorage - Seasonal	5,841	8,239	8,024	22,104
Other Operating Income	1,520	584	440	2,544
Other Operating Service	7,065	4,669	5,269	17,003
Parking	49,254	58,640	54,445	162,340
Rental Property	22,773	22,812	22,885	68,470
Retail Sales	126	291	341	757
Utilities Income	5,358	7,747	9,558	22,662
<b>TOTAL OPERATING REVENUE</b>	<b>229,959</b>	<b>243,979</b>	<b>246,737</b>	<b>720,674</b>
<b>COST OF GOODS SOLD</b>	<b>11,283</b>	<b>9,948</b>	<b>15,786</b>	<b>37,016</b>
<b>GROSS PROFIT</b>	<b>218,676</b>	<b>234,031</b>	<b>230,951</b>	<b>683,657</b>
<b>OPERATING EXPENSE</b>				
Bank Charges	60	63	62	185
Commissioner Expense	4,891	6,102	5,267	16,259
Compensation and Benefits	156,177	151,104	150,125	457,407
Computer and Telecom	6,765	4,864	6,123	17,751
Equipment and Maintenance	14,777	5,854	9,961	30,592
Insurance and Taxes	12,394	12,939	13,150	38,484
Other Operating Expense	695	589	763	2,046
Professional Services	15,817	16,096	24,825	56,738
Promotional and Dues	16,736	5,908	4,157	26,802
Supplies	870	2,068	746	3,682
Travel and Training	0	275	290	566
Utilities	11,867	15,683	16,048	43,598
<b>TOTAL OPERATING EXP BEFORE DEPR</b>	<b>241,049</b>	<b>221,545</b>	<b>231,517</b>	<b>694,111</b>
<b>NET OPERATING INCOME BEFORE DEPR</b>	<b>(22,374)</b>	<b>12,486</b>	<b>(566)</b>	<b>(10,454)</b>
Depreciation and Amortization	39,485	39,485	39,485	118,455
<b>NET OPERATING INCOME</b>	<b>(61,858)</b>	<b>(26,999)</b>	<b>(40,051)</b>	<b>(128,908)</b>
<b>OTHER INCOME</b>				
Investment Income	7,536	7,929	8,281	23,746
Interest Income Lease	4,844	4,806	4,765	14,415
Property Tax Receipts	714	9,324	9,692	19,730
Leasehold Excise Tax	0	576	0	576
Gain/Loss on Assets	0	2,900	0	2,900
<b>TOTAL OTHER INCOME</b>	<b>13,094</b>	<b>25,535</b>	<b>22,738</b>	<b>61,367</b>

Port of Kingston  
 Income Statement Year-To-Date Preliminary  
 For The Period Ending March 31, 2026

	01/31/2026	02/28/2026	03/31/2026	Total YTD
	Actual	Actual	Actual	
OTHER EXPENSE				
Interest Exp GO Bond	1,444	1,444	1,444	4,333
TOTAL OTHER EXPENSE	1,444	1,444	1,444	4,333
NET OTHER INCOME/EXPENSE	11,650	24,091	21,293	57,034
NET INCOME BEFORE CAPITAL GRANTS	(50,208)	(2,908)	(18,758)	(71,874)
Capital Grants	0	0	0	0
NET INCOME	(50,208)	(2,908)	(18,758)	(71,874)