



PORT OF KINGSTON

“Serving What Matters Today with a View For Tomorrow.”

**Port of Kingston Board of Commissioners
Special Session**

July 2nd, 2024, 9:00 – 10:00AM

Meeting called by: Port of Kingston Commissioners
Type of meeting: Special Meeting
Location: Village Green Community Center

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Type of meeting: Special Meeting
Location: Village Green

Welcome to the July 2, 2024 Special Meeting of the Port of Kingston Commission. No public comment will be taken.

If you would like to be added to the agenda for a future meeting, please contact the Port Office at least one week prior to the regularly scheduled meeting. Please submit your documents and/or presentations at the time of your request.

This is a preliminary agenda and is subject to change.

Agenda Topics

1. CALL TO ORDER – 9:06am

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Motion to approve – Commissioner Heacock

Second – Commissioner McClure

Vote – 3 passed

4. PUBLIC COMMENT: No public comment will be taken at this time.



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5. ACTION ITEMS

A. APPROVE - RESOLUTION NO. 2024-07-02-01 TO APPROVE LIMITED ACCESS AND GUEST MONTHLY RATES

Director of Operations and Real Estate, TJ Quandt, shared a presentation for the moorage recommendations for limited use and guest monthly rates.

- Purpose
 - Underutilized moorage space
 - Demand – Sportfishing & crabbing
 - Seasonal Activity – Small craft
- Limited Access
 - Permanent Moorage Space – Unutilized tidal condition space
 - Location – Between guest dock and breakwater
 - No power or rafting
 - First come first serve
 - Maximum 20' length and 8' beam
 - Rate proposed - \$9.07/ft. (90% of lowest current rate)
- Guest Monthly
 - Short-term Monthly Option – 31 days to Maximum of 5 months
 - Location – "A" Linear Dock
 - Rate Proposed – Permanent + 15%
 - Rules & Regs - Add a new definition
 - Limited Size – 28' x 10.5'

Motion to approve Resolution
Moved: Commissioner McClure
Second: Commissioner Heacock

Vote: 3 Passed

B. APPROVE – RESOLUTION NO. 2024-07-02-02 APPROVE 2024-2024 OESD CONTRACT

Executive Director Englin discussed continuing the service we currently have with OESD for annual IT support. There is an increase of approximately \$3000.00, but the service we receive is worth the expense.



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Motion to approve Resolution
Moved: Commissioner Heacock
Second: Commissioner McClure

Vote: 3 Passed

6. DISCUSSION ITEMS

- A. Kitsap Public Facilities District (KPF) discussion
Executive Director Englin – The Port initially thought KPF would be agreeable in assisting in funding the commercial development on Port property. However, ED Englin attended a meeting in April at the suggestion of the Executive Director of KPF. At that meeting, ED Englin learned they have committed their funds through 2041 to the Poulsbo Recreation Center. ED Englin suggested sending a modified letter to the each of the board members asking that they create strong financial policies to ensure the funds are used appropriately throughout the county.
- B. Commercial Development update – ED Englin discussed the development with Columbia Hospitality. Hotel developments are not a viable option due to the rising cost of construction. COVID has had a drastic impact on hotels and restaurants creating a very difficult environment. There are no large employers in the Kingston area. The Air B & B industry has also changed the demand for hotels. We will regroup and look at other options for development.
- C. Strategic Planning Session scheduled Friday, August 2nd
- D. Fourth of July instructions – ED Englin will send to the Commissioners

7. NEXT REGULAR MEETING: Wednesday, July 31st, at 1:00 p.m.

8. ADJOURN – 10:24am

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Laura Gronnvoll
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Laura Gronnvoll, Commissioner

DocuSigned by:
Greg Englin
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Greg Englin, Executive Director

Signed by:
Steve Heacock
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Steve Heacock, Commissioner

DocuSigned by:
Mary McClure
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Mary McClure, Commissioner