**After Hours Guest/Transient Moorage Payment Procedures**

For **OVERNIGHT** moorage you can pay by card at the kiosk or by cash via the drop box. Kiosk and drop box are located on the ferry side of the Port office building by the pond.

**DAY USE (TEMP TIE)** moorage can be paid for by credit card at the kiosk or by cash in the drop box.

To pay by cash, please fill in your information on one of the provided envelopes and leave it in the drop box.

To pay by card on kiosk –

* Select option C for moorage on the payment kiosk.
* Enter Slip #
* Select “Temp Tie” for Day Use or “Overnight”
* For temp tie, verify size of vessel (30’ & under or over 30’)
* For overnight, verify size of slip.
* Enter vessel registration # or vessel name.
* Insert card for payment.
* Please deposit a receipt in the drop box for our records.

The Port office is open Monday – Sunday, 8AM – 5PM. In case of a life-threatening emergency please call 911, for other urgent matters we do have an after-hours emergency number on our website under the CONTACT tab.

We hope you enjoy your stay!

Port of Kingston Staff
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