



"Serving What Matters Today with a View For Tomorrow."

Port of Kingston Board of Commissioners Special Meeting

January 23rd, 2024, 9:00 – 10:30AM

NAME		GUEST	
Greg Englin	<input checked="" type="checkbox"/>	Mark Libby	<input checked="" type="checkbox"/>
Steve Heacock	<input checked="" type="checkbox"/>	Charlie Wenzlau	<input checked="" type="checkbox"/>
Laura Gronnvoll	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Mary McClure	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Audra Trainer	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Kris Williams	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Torey Grandt	<input type="checkbox"/>		<input type="checkbox"/>
Ray Carpenter	<input type="checkbox"/>		<input type="checkbox"/>
Marc Horton	<input type="checkbox"/>		<input type="checkbox"/>
Staci Hebert	<input type="checkbox"/>		<input type="checkbox"/>

Meeting called by: Port of Kingston Commissioners
Type of meeting: Special Meeting
Location: Village Green Community Center

Welcome to the January 23rd, 2024 Work Session of the Kingston Port Commission. Comments from those in attendance will be allowed upon recognition of the Chair. Please identify yourself by stating your name.

If you would like to be added to the agenda for a future meeting, please contact the Port Office at least one week prior to the regularly scheduled meeting. Please submit your documents and/or presentations at the time of your request.

This is a preliminary agenda and is subject to change.

Agenda Topics

1. CALL TO ORDER – 9:04am



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2 DISCUSSION ITEMS

- A. Public Record Request Protocol
 - Use Port issued devices
 - Staff will read the Employee Handbook and sign that it has been reviewed for 2024
 - The Port will have a third party come to the Port for in person training on PRR
 - ED Englin will reach out to Ann McFarland
- B. Commercial Development
 - Close current phase of the project
 - ED Englin will conduct a walkthrough with Marc, Bror, Charlie, and Sean
 - Will request and additional \$16K
 - Month estimation for the bathroom build
 - ED Englin spoke to Jeff Rimack regarding a County FTE partially funded by the Port for permitting. Jeff stated that is non-starter.
 - KPF – ED Englin was told this is the type of project that KPF would collaborate on. He was encouraged to bring it to the Board.
- C. Kitsap County Comprehensive Plan
 - We will move to discussion at Regular Meeting January 24th, 2024

RECESS TO EXECUTIVE SESSION:

The Commission will now recess to Executive Session per RCW 42.30.110(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The Commission will be in Executive Session for 30 minutes.

1. NEXT REGULAR MEETING: Wednesday January 24th, 2024 at 6:30 p.m.

2. ADJOURN – 10:31am



PORT OF KINGSTON

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DocuSigned by:
Laura Gronnvoll
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Laura Gronnvoll, Commissioner

DocuSigned by:
Greg Englin
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Greg Englin, Executive Director

DocuSigned by:
Steve Heacock
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Steve Heacock, Commissioner

DocuSigned by:
Mary McClure
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Mary McClure, Commissioner