

Port of Kingston
Kitsap County, WA

RESOLUTION NO. 2024-01-11-03

A Resolution of the Commission of the Port of Kingston

A RESOLUTION TO PAY RAY CARPENTER FOR UNUSED PAID TIME OFF FOR 2023

WHEREAS, the Port of Kingston has an Employee Handbook that defines employee benefits including paid time off

WHEREAS, the Port of Kingston commission is committed to the Port employees

WHEREAS, the Port of Kingston understands that Ray Carpenter would lose this benefit for paid time off which he typically takes advantage of in the last quarter of the year, is unable to do so, and thus would lose this benefit because of exceeding the maximum carryover for accrued paid time off

THEREFORE BE IT RESOLVED, by the Commissioners for the Port of Kingston hereby grants authority to the Executive Director and Finance Director to execute a one-time pay out of \$5,064.39 for Paid Time Off that Mr. Carpenter accrued during 2023 and was unable to use.

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a Session meeting held this 11th day of January, 2024

**PORT OF KINGSTON
KITSAP COUNTY, WASHINGTON**

DocuSigned by:
Laura Gronnvoll
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Laura Gronnvoll, Commissioner

DocuSigned by:
Greg Englin
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Greg Englin, Executive Director

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Steve Heacock
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Steve Heacock, Commissioner

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Mary McLure
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Mary McLure, Commissioner