



Serving what matters today, with a view for tomorrow.

PORT OF KINGSTON
Special Session
September 12th, 2023; 2:00pm
Meeting Minutes

NAME		EMAIL	CELLULAR
Greg Englin	<input checked="" type="checkbox"/>	grege@portofkingston.org	
Steve Heacock	<input checked="" type="checkbox"/>	steveh@portofkingston.org	
Laura Gronnvoll	<input checked="" type="checkbox"/>	laurag@portofkingston.org	
Mary McClure	<input checked="" type="checkbox"/>	marymc@portofkingston.org	
Audra Trainer	<input type="checkbox"/>	audrat@portofkingston.org	
Kris Williams	<input checked="" type="checkbox"/>	krisw@portofkingston.org	
Torey Grandt	<input type="checkbox"/>	toreyg@portofkingston.org	
Ray Carpenter	<input type="checkbox"/>	rayc@portofkingston.org	
Marc Horton	<input type="checkbox"/>	mhorton@washingtonprojectconsultants.com	
	<input type="checkbox"/>		
Guest Speaker			
Commissioner Christine Rolfes	<input checked="" type="checkbox"/>		
Rebecca Pirtle	<input checked="" type="checkbox"/>		

1. Call to Order - Commissioner McClure called the meeting to order at 9:06am
2. PLEDGE OF ALLEGIANCE
3. APROVAL OF AGENDA Motion to approve agenda Moved: Commissioner Gronnvoll Second: Commissioner Heacock Vote: Pass 3-0
4. PUBLIC COMMENT N/A
5. CONSENT AGENDA N/A
6. ACTION ITEMS
7. DISCUSSION



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Visit from Kitsap County Commissioner Christine Rolfes

ED Englin shared the property tax structure for the Port District and the lines of business that produce revenue for the Port.

Commissioner McClure shared her hope that the Port and the County Commissioners can develop a mutually successful working relationship. What is the real relationship between Kingston Community Advisory Council (KCAC) and the Port Commission? Commissioner McClure stated the Port Commissioners and staff are having a Strategic Planning Session in October. We are in the process of looking at short-, medium-, and long-term goals. We are hoping we can work constructively with the County on permitting. The Port has offered to pay for a part-time FTE to focus on Kingston specific permitting to move the process along quicker for business owners. Commissioner Rolfes suggested writing a proposal to share with the other County Commissioners.

ED Englin shared the information regarding the Environmental Mitigation Credits. National Marine Fisheries Service implemented a calculator for any in-water work in July 2022. The calculator determines how many environmental mitigation credits are required to complete a project. We have projects such as installing 200 feet of temporary floats, replace the float for Sail Kingston Cove, and reestablishing the dock at the Hill House property for public access. Each credit is \$1,411.00 and they want 200 environmental mitigation credits which equates to \$280,000.00 for \$100,000.00 worth of work. We received a grant from RCO and are not able to use it for the intended purposes due to the increased costs. We would ask for a letter from the county to allow the Port to utilize their mitigation credits not being used.

The Commercial Development proposal was reviewed with Commissioner Rolfes. ED Englin shared the plans to reinvigorate the downtown , waterfront area. The challenge of funding was discussed. The Port is conducting the appropriate due diligence to ensure we are doing the correctly. ED Englin and Port Commissioners shared the vision and increased economic development this project can provide for the community. Commissioner Rolfes stated this will be one of the premier project in the county.

Commissioner McClure discussed the transportation challenges in Kingston. KCAC has a transportation committee; however, their role is unclear. The Port has contractual working relationships with Kitsap Transit, Washington State Ferries, the DOT, and Kitsap County. We would like to see a closer government to government relationship. ED Englin stated the WSF terminal at the Port is the second busiest route and number one for commercial. Commissioner McClure would like to discuss the SR104 working group and what Kingston will need to go through several years of strenuous construction downtown. Commissioner Rolfes stated she has reached out to reconvene the SR104 group.

Commissioner Rolfes asked that we keep her in mind when meetings with pertinent topics are scheduled. She will gladly come back to participate.



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8. PUBLIC COMMENT N/A
9. FINANCIAL REPORT N/A
10. PUBLIC COMMENT N/A
11. COMMISSION REPORT N/A
12. STAFF REPORT N/A
13. ADJOURN Commission adjourned the meeting at 10:38am

NEXT REGULAR SESSION: Wed, September 27th, 2023, at 1:00PM Village Green Community Center

DocuSigned by:

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 Mary McClure, Commissioner

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 Attest: Greg Englin, Executive Director

DocuSigned by:

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 Laura Gronnvoll, Commissioner

DocuSigned by:

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 Steve Heacock, Commissioner