

Port of Kingston
Kitsap County, WA

RESOLUTION NO. 05-03-2021

A Resolution of the Commission of the Port of Kingston

**RESIND RESOLUTION 07-02-2020 & APPROVE RESOLUTION 05-03-2021 TO UPDATE
THE AUTHORIZED VISA CREDIT CARDS**

WHEREAS, Commissioners Laura Gronnvoll, Steve Heacock and Mary McClure are currently listed as having signature authority for banking purposes;

WHEREAS, The Port of Kingston Commissioners authorize credit card accounts to be issued through Kitsap Bank for use by designated Port Employees;

WHEREAS, The Port of Kingston Commissioners authorize credit card accounts to be issued through JP Morgan Chase Bank for use by designated Port Employees;

WHEREAS, Previous Controller, Julia Hustler terminated employment January 19, 2021.

WHEREAS, Controller, Audra Trainer began employment with the Port on May 17, 2021.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the Port of Kingston that resolution 07-02-2020 be rescinded and resolved as follows:

1. The Visa cards issued to Julia Hustler through Kitsap Bank and JP Morgan Chase Bank will be cancelled.
2. Port of Kingston Board of Commissioners authorize credit card accounts through Kitsap Bank and JP Morgan Chase Bank for use by the following Port employees:
 - A. **Controller**, Audra Trainer with a limit of \$10,000.00 each.
 - B. **Harbormaster**, Ray Carpenter with a limit of \$10,000.00 each.
 - C. **Executive Director**, Greg Englin with a limit of \$10,000.00 each.
 - D. **Administrative Services Manager**, Tarrah Dofelmier with a limit of \$5,000.00 each.

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a Special Meeting held this 26th day of May 2021.

**PORT OF KINGSTON
KITSAP COUNTY, WASHINGTON**

DocuSigned by:

Laura Gronnvoll

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Laura Gronnvoll, Commissioner

DocuSigned by:

Steve Heacock

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Steve Heacock, Commissioner

DocuSigned by:

Mary McClure

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Mary McClure, Commissioner

Attest:

DocuSigned by:

Greg Englin

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Greg Englin, Executive Director