

Port of Kingston  
Kitsap County, WA

**RESOLUTION NO. 05-02-2021**

A Resolution of the Commission of the Port of Kingston  
**RESCIND RESOLUTION 02-01-2021 & APPROVE RESOLUTION 05-02-2021 TO  
APPOINT NEW PORT AUDITOR**

**WHEREAS**, on February 24, 2021 the Port of Kingston Board of Commissioners adopted resolution 02-01-2021 appointing contractor Wendie McDonald as Auditor for the Port of Kingston.

**WHEREAS**, Audra Trainer accepted the position of Controller for the Port of Kingston and began employment on May 17, 2021.

**WHEREAS**, to provide the necessary check and balance system to ensure accountability of Port funds, the legislature has established an auditing process to monitor expenditures. RCW 53.36.010 requires the Port Commission to appoint a Port Auditor for that purpose. This position reports directly to the Commission, serves the following primary functions:

1. Reviews and recommends to the Commission payment of all warrants. The review includes measuring compliance with State law and Port policies.
2. Maintains control over all designated cash funds not invested. These funds include petty cash and incidental cash.
3. Provide oversight for the Commission regarding all variance from compliance guidelines and with regards to action of Port employees and officials.

**THEREFORE, BE IT RESOLVED**, by the Commissioners of the Port of Kingston that Audra Trainer is hereby appointed as Auditor for the Port of Kingston. Such appointment shall be effective as of May 26, 2021.

Passed by the Board of Commissioners for the Port of Kingston, Kitsap County, Washington at a special meeting held this 26th day of May 2021.

**PORT OF KINGSTON  
KITSAP COUNTY, WASHINGTON**

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*Laura Gronnvoll*

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Laura Gronnvoll, Commissioner

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*Steve Heacock*

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Steve Heacock, Commissioner

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*Mary McClure*

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Mary McClure, Commissioner

Attest:

DocuSigned by:

*Greg Englin*

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Greg Englin, Executive Director