

PORT OF KINGSTON

Serving what matters today, with a view for tomorrow.

**Port of Kingston Board of Commissioners
Special Meeting Minutes**

December 8, 2020 – 9:30 a.m. to 10:30 a.m.

Meeting called by: Port of Kingston Commissioners
Type of meeting: Special Meeting
Location: Zoom Meeting
<https://us02web.zoom.us/j/82749401301>

Commissioners Present

Steve Heacock
Laura Gronnvoll

Staff Present

Greg Englin
Tarrah Dofelmier

1. CALL TO ORDER: Commissioner Heacock called the December 8, 2020 Special Meeting to order at 9:34 a.m.

2. APPROVAL OF AGENDA:

Motion: Approve Agenda for December 8, 2020 Special Meeting
Moved: Commissioner Gronnvoll
Second: Commissioner Heacock
Vote: Pass 2-0

3. ACTION ITEMS:

A. Approve Resolution 12-01-2020 Resolution to Approve Award Contract for Kingston Active Traffic Management – SR104 Holding Lanes Project.

Discussion: Executive Director Englin reported this resolution will rescind resolution 11-04-20 in order to replace with 12-01-2020 in order to increase the monetary amount to not-to-exceed \$30,000.00. Staff and Commission discussed the estimated completion date of April 2021.

Motion: Approve Resolution 12-01-2020 Resolution to Approve Award Contract for Kingston Active Traffic Management – SR104 Holding Lanes Project.

Moved: Commissioner Gronnvoll
Second: Commissioner Heacock
Vote: Pass 2-0



PORT OF KINGSTON

Serving what matters today, with a view for tomorrow.

B. Approve Resolution 2020-12-02 Interlocal Agreement with Kitsap County for SR104 Active Traffic Mgt System.

Discussion: Executive Director Englin gave a summary of resolution 12-02-2020 which authorizes the Executive Director to negotiate the terms of the Interlocal Agreement between Kitsap County and the Port of Kingston for cooperative participation in the SR104 Active Traffic Mgt System.

Commissioner Gronnvoll noted that Commission McClure is not present today but has been a part of all resolution related discussions.

Motion: Approve Resolution 2020-12-02 Interlocal Agreement with Kitsap County for SR104 Active Traffic Mgt System

Moved: Commissioner Gronnvoll

Second: Commissioner Heacock

Vote: Pass 2-0

C. Approve Resolution to Approve Contract to Conduct an Engineering Dive Survey of The Breakwater.

Discussion: Executive Director Englin reported the Breakwater is breaking down at a rapid rate, we need an underwater/above water engineering survey to give us a scope of work with various solution to ensure the guest dock continues to operate without damage. Staff is requesting approval of contract to conduct an Engineering Dive Survey of the breakwater by WPS, USA.

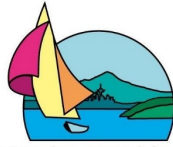
Commissioners and staff discussed there may be a need for one more additional laser surface survey in order to look at elevations.

Motion: Approve Resolution to Approve Contract to Conduct an Engineering Dive Survey of The Breakwater

Moved: Commissioner Gronnvoll

Second: Commissioner Heacock

Vote: Pass 2-0



PORT OF KINGSTON

Serving what matters today, with a view for tomorrow.

4. NEXT REGULAR MEETING: December 16th at 1:00 p.m. via Zoom

5. ADJOURN

Motion: Adjourn meeting at 9:55 a.m.

Moved: Commissioner Gronnvoll

Second: Commissioner Heacock

Vote: Pass 2-0:

DocuSigned by:
Steve Heacock
9790F1E429B340D...

Steve Heacock, Commissioner

DocuSigned by:
Mary McClure
0F7F071E8014EF...

Mary McClure, Commissioner

DocuSigned by:
Laura Gronnvoll
8A3CAEC8BF8E414...

Laura Gronnvoll, Commissioner

Attest: DocuSigned by:
Greg Englin
01288662808168...

Executive Director, Greg Englin