



PORT OF KINGSTON

Serving what matters today, with a view for tomorrow.

**Port of Kingston Board of Commissioners
Regular Meeting
Agenda**

July 22, 2020 – 1:00 p.m.

Meeting called by: Port of Kingston Commissioners
Type of meeting: Special Meeting
Location: Zoom Remote Meeting

<https://us02web.zoom.us/j/83020741678>

Meeting ID: 830 2074 1678

Dial by your location

+1 253 215 8782 US (Tacoma)

Welcome to the July 22, 2020 Regular Meeting of the Kingston Port Commission. Comments from those in attendance will be allowed upon recognition of the Chair. Please identify yourself by stating your name. If you would like to be added to the agenda for a future meeting, please contact the Port Office at least one week prior to the regularly scheduled meeting. Please submit your documents and/or presentations at the time of your request.

This is a preliminary agenda and is subject to change.

Agenda Topics

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT:

Citizens may address the Commission regarding any item related to Port business, including items on the agenda

5. CONSENT AGENDA:

These matters are routine and will be enacted by one motion of the Commission with no separate discussion. If discussion is desired, that item may be removed from the Consent Agenda by a Commissioner.



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- a. Approve June 24, 2020 Regular Meeting Minutes
- b. Approve July 14, 2020 Special Meeting Minutes
- c. Warrants – June 2020

6. ACTION ITEMS:

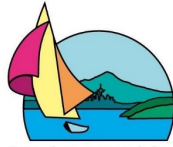
- a. Resolution 07-22-2020 amend resolution 07-31-2019 declaration of support for the Kingston regional stormwater project and intent to enter into an easement agreement with Kitsap County to add easement terms and conditions.

7. PUBLIC COMMENT:

Citizens may address the Commission regarding any item related to Port business, including items on the agenda

8. NEXT REGULAR MEETING: August 26, 2020 at 6:30 p.m.

9. ADJOURN



PORT OF KINGSTON

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**Port of Kingston Board of Commissioners
Regular Meeting
Minutes**

June 24, 2020 – 6:30 p.m.

Meeting called by: Port of Kingston Commissioners
Type of meeting: Regular Meeting
Location: Zoom Remote Meeting

Commissioners Present

Steve Heacock
Mary McClure
Laura Gronnvoll

Staff Present

Greg Englin
Ray Carpenter
Wendie McDonald
Tarrah Dofelmier

Public Present

Rebecca Pirtle

1. CALL TO ORDER

Commissioner Heacock called meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Motion: Approve June 24, 2020 agenda as written.

Moved: Commissioner Gronnvoll

Second: Commissioner McClure

Vote: Pass 3-0

4. PUBLIC COMMENT:

No Public Comment

5. CONSENT AGENDA:

These matters are routine and will be enacted by one motion of the Commission with no separate discussion. If discussion is desired, that item may be removed from the Consent Agenda by a Commissioner.

- a. Approve March 17, 2020 Special Meeting Minutes
- b. Approve March 20, 2020 Special Meeting Minutes
- c. Approve May 27, 2020 Regular Meeting Minutes



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- d. Approve June 3, 2020 Special Meeting Minutes
- e. Approve May/June 2020 Warrants

Motion: Approve the five Consent Agenda items as presented

Moved: Commissioner McClure

Second: Commissioner Gronnvoll

Vote: Pass 3-0

6. FINANCIAL REPORT

Controller McDonald presented a revised financial report for April 2020 noting a correction to the water bill amount located under utility fees. The corrected amount is \$1,000.00 from the previously reported \$10,000. The 2020 year to date financial summary was also presented.

Executive Director Englin commented that both revenue and expenses are lower due to the Coronavirus pandemic, but the Port's ability to open the guest dock in Phase 2 resulted in an increase in net ordinary income.

Harbormaster Carpenter commented the Port currently has a large waitlist for moorage. Port customers have given feedback to staff that they like the direction the Port is headed and are happy with the services that the Port provides. He reported that Kitsap Transit and Washington State Ferries commuter numbers were down which affected our parking revenue but is now starting to pick up.

Harbormaster Carpenter reported the Port recently hosted 26 Ranger Tugboats; they had such a great time, that they want to bring 40-50 boats back in September. He commended staff for providing great customer service while following COVID regulations and guidelines. He added that customers including various yacht clubs have been very cooperative with the restrictions.

Executive Director Englin presented a year to date financial comparison through June 23, 2020 and reported the Port has increased revenue slightly over last year. He added that Ray and his staff have made up some ground by closing the Ranger Tugboat deal.

7. PUBLIC COMMENT:

No Public Comment

8. COMMISSIONER REPORTS

Commission McClure reported she is looking forward to an upcoming meeting with the key jurisdictions involved in the Lindvog and SR 104 construction



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projects. She added, the purpose of the meeting is to have serious conversation about phasing. What we had heard, in relationship to the realignment project, is that the project couldn't be funded because it couldn't be phased but Lindvog can. This meeting will allow us to dig into phasing discussions with partner jurisdictions. From there, we will present to the Kingston community including legislators and stakeholders' groups involved with transportation.

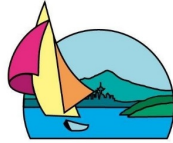
Commissioner McClure reported she has been involved in the Kingston 4th of July Committee flipped parade planning. She added there is such a positive attitude about how to make this worthwhile fun event for the community. She discussed accommodating the "free hot dogs for kids" event and will be discussing parking logistics with Greg and Ray.

Commissioners discussed the importance of complying with new regulations and added it will be a topic of further conversation.

Commissioner Gronnvoll reported she recently attended the KRCC Traspol meeting and discussed the idea that came up of staggering projects to allow bigger projects to receive funding every other year. Commissioner McClure added there has been a lot of dissatisfaction that the 104 Realignment and other Kitsap projects didn't do well in the regional competition. Therefore, Transtac is working to come up with ways to change how the competition works to allow for more predictability in the project planning. Commissioner Gronnvoll added she thought alternating funding component was a great suggestion and she is hopeful the committee will come to a decision as it would provide opportunity for those large projects that ranked high, but don't receive funding.

Commissioner Heacock reported he also attended the Traspol meeting and supported the alternating funding component. The problem, as he observed was the Port joined Traspol after many funding decisions had already been made and there were other projects that had already developed more traction.

Commissioner Heacock recently attended the KCAC meeting and stated he was pleased to see an email from Mark Libby regarding Kitsap County Public Works Road Department moving forward with the Safe Routes to School grant. He is hopeful for this grant which can be funded entirely without match. He expressed



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his appreciation for Greg Cioc being involved with the project based on his experience with the TIP project.

9. STAFF REPORTS

Harbormaster Carpenter reported he has been in discussions with the commodore of the yacht club in regard to the 4th of July flipped parade and stated the Port will be ready to step up and help out as needed. The Tribal opener for crabbing starts tomorrow and the Port has received a lot of interest for moorage in the Marina.

Controller McDonald reported she is working on the annual report and discussed the complexity due to the move to accrual bases financials. The due date for the annual report has been extended to July 1st

Executive Assistant Dofelmier reported she is working with Executive Director Englin on the presentation materials for the ALEA grant. She is working on the Emergency Guide flip chart for Port employees and upgrading all the second-floor workstations with webcams, headsets and added a conference phone. She is working on the Phase #3 Safe Start Business Plan for the Port as part of the state requirements for moving to phase #3.

Executive Director Englin discussed the middle bathroom replacement project which the Port is seeking funding through RCO of approximately \$260,000.00 through the BIG and ALEA Grants. He is working with Marc Horton and staff to put ALEA and BIG together for submittal. He noted research shows that restrooms are the #1 Marina amenity followed by Wi-Fi. The Port restrooms, which are 53 years old have had a couple major failures recently and they have received a tremendous amount of pressure and use.

Executive Director Englin reported that the new Controller, Julia Hustler has accepted an offer of employment and will start on July 6, 2020. He thanked Controller, McDonald for her service.

Executive Director Englin reported he will be meeting with Kitsap County Public Works staff on the Kingston Stormwater project

10. NEXT REGULAR MEETING: July 22, 2020 at 1:00 p.m. via Zoom



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11. ADJOURN

Motion: Adjourn Meeting at 7:26

Moved: Laura:

Second: Steve

Vote: Pass 3-0

**PORT OF KINGSTON
KITSAP COUNTY, WASHINGTON**

Steve Heacock, Commissioner

Mary McClure, Commissioner

Laura Gronnvoll, Commissioner

Attest:

Executive Director, Greg Englin



PORT OF KINGSTON

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**Port of Kingston Board of Commissioners
Special Meeting
Minutes**

July 14, 2020

10:00 a.m. to 10:30 a.m.

Meeting called by: Port of Kingston Commissioners
Type of meeting: Special Meeting
Location: Zoom Remote Meeting

Commissioners Present

Steve Heacock
Mary McClure
Laura Gronnvoll

Staff Present:

Greg Englin
Julia Hustler
Tarah Dofelmier

1. CALL TO ORDER

Commissioner Heacock called the meeting to order at 10:06 a.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Motion: Approve agenda with revisions

Moved: Commissioner Gronnvoll

Second: Commissioner McClure

Vote: Pass 3-0

4. PUBLIC COMMENT:

No Public Comment

5. ACTION ITEMS

A. Approve Resolution 07-01-2020 Appoint New Port Auditor

Motion: Approve Resolution 07-01-2020 to Amend Resolution 08-02-2019 to Appoint New Port Auditor with the following revisions:

1. Revise second sentence to state "Controller, Wendie McDonald terminated employment with the Port of Kingston on July 10, 2020".
2. Correct the appointment date and meeting date to July 14, 2020.



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3. Correct the meeting type to “special meeting”
4. Correct spelling Error

Moved: Commissioner McClure
Second: Commissioner Gronnvoll
Vote: Pass 3-0

B. Approve Resolution 07-02-2020 rescinding resolution 10-02-2019 and 10-04-2019 to update and authorize the Visa credit cards filed through Kitsap Bank.

Motion: Approve Resolution 07-02-2020 rescinding resolution 10-02-2019 and 10-04-2019 to update and authorize the Visa credit cards filed through Kitsap Bank with the following revisions.

1. Correct the meeting date to July 14, 2020
2. Correct the meeting type to “Special Meeting”

Moved: Commissioner Gronnvoll
Second: Commissioner McClure
Vote: Pass 3-0

6. PUBLIC COMMENT:

No Public Comment

7. NEXT REGULAR MEETING: July 22, 2020 at 1:00 p.m.

8. ADJOURN

Commissioner Heacock adjourned the meeting at 10:22 a.m.



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**PORT OF KINGSTON
KITSAP COUNTY, WASHINGTON**

Steve Heacock, Commissioner

Mary McClure, Commissioner

Laura Gronnvoll, Commissioner

Attest:

Executive Director, Greg Englin

DRAFT

RESOLUTION NO. 07-03-2020

A Resolution of The Commission of The Port of Kingston

**AMEND RESOLUTION 07-31-2019 DECLARATION OF SUPPORT FOR THE KINGSTON REGIONAL
STORMWATER PROJECT AND INTENT TO ENTER INTO AN EASEMENT AGREEMENT WITH KITSAP
COUNTY TO ADD EASEMENT TERMS AND CONDITIONS**

WHEREAS, Kitsap County (County) has proposed construction of a Regional Stormwater Facility for the collection and treatment of stormwater in the Kingston area, and has developed preliminary plans showing pipelines and treatment facilities on Port of Kingston (Port) property; and

WHEREAS, the Port must periodically dredge the Marina entrance and such dredging requires approvals from a variety of state and federal agencies, and in the past, such dredging has also required mitigation action; and

WHEREAS, the Port is currently discussing dredge mitigation with regulatory agencies, and the possibility exists to use the Port participation, and contribution to the Regional Stormwater Project as mitigation, and the agencies would like documentation of the Port's participation in the project; and

WHEREAS, the proposed Regional Stormwater Facility has potential significant environmental, economic, and social benefits to the Kingston Community as outlined in Attachment A; and

WHEREAS, the Port will require an agreement with the County and perpetual easements over Port property for collection pipelines and treatment facilities as indicated in Attachment A; and

WHEREAS, final plans have not been completed and negotiations on final locations, easement and agreement conditions have not been negotiated; and it may take some time to reach a final design and agreements; and

WHEREAS, for all County and regulatory agencies and interested parties, it is important that the Port declare its support the Regional Stormwater Project, and its intent to negotiated agreements and easements such that the project can proceed using necessary Port property; and

WHEREAS, the Port would be willing to grant an easement to Kitsap County over the Easement Area for construction, maintenance and repair and alteration of the Facility, provided that the easement contains the following principal terms and conditions:

- **Easement Running with the Land.** The easement would run with the land in perpetuity.
- **Easement Area.** The Facility Service Area shall include all property owned by the Port on the effective date of the Easement, including but not limited to the boat rinse area.

- **Compliance with Law.** The County would be solely responsible for ensuring compliance with all laws and regulations, including future upgrades or modifications necessary to comply with such laws and/or regulations.
- **Facility Costs.** All costs of construction, maintenance, repair and alteration of the Facility to be at the County's sole expense. The Port will not be charged for connection charges or Stormwater Utility Fees for properties which the Port currently owns.
- **Advance Notice.** Except in the event of an emergency, the County will provide advance notice of not less than 2 days to the Port prior to commencing maintenance work and not less than 60 days prior to commencing repair or significant disruptive work in the Easement Area. Such notification will identify the dates of the work, the nature of the work to be performed and the level of disruption to the Easement Area.
- **Impact on Easement Area.**
 - The County will use reasonable efforts to minimize the impact on the Easement Area of any work performed on the Facility.
 - Upon completion of the initial construction or any subsequent work on the Facility, the County will promptly restore the Easement Area and/or any surrounding Port owned property which was disturbed to the condition previously existing.
- **Indemnification.** The County will defend and indemnify the Port from any claims arising out of its use of the Easement Area.
- **Reservation of Rights.** The Port reserves the right for itself, successors and assigns to use the Easement Area for any purposes not inconsistent with the Easement.

THEREFORE, BE IT RESOLVED by the Board of Commissioners for the Port of Kingston hereby as follows:

The Executive Director is directed to negotiate the terms of any necessary agreements and easements with the County to assure that the Regional Stormwater Facility can be constructed.

PASSED by the Board of Commissioners of the Port of Kingston, Kitsap County, Washington at the Commission meeting held this 22nd day of July 2020.

**PORT OF KINGSTON
KITSAP COUNTY, WASHINGTON**

Steve Heacock, Commissioner

Mary McClure, Commissioner

Laura Gronnvoll, Commissioner

Attest:

Executive Director, Greg Englin

FUND	ISSUE DATE	MICR NO	WARRANT NO	AMOUNT	VENDOR
88725	6/25/2020	1233088251234560	34958	\$1,429.40	AET Construction Trust
88725	6/25/2020	1233088251234560	34959	\$239.69	CHS
88725	6/25/2020	1233088251234560	34960	\$1,000.00	Enduris
88725	6/25/2020	1233088251234560	34961	\$3,166.20	Kitsap County Public Works
88725	6/25/2020	1233088251234560	34962	\$1,475.85	Laura Gronvoll
88725	6/25/2020	1233088251234560	34963	\$1,279.96	Les Schwab
88725	6/25/2020	1233088251234560	34964	\$9,283.75	Mott MacDonald Group, Inc
88725	6/25/2020	1233088251234560	34965	\$221.30	Nextlevel Internet, Inc
88725	6/25/2020	1233088251234560	34966	\$0.00	Void
88725	6/25/2020	1233088251234560	34967	\$18,257.92	Regence Blueshield
88725	6/25/2020	1233088251234560	34968	\$433.00	Reliable Storage
88725	6/25/2020	1233088251234560	34969	\$115.00	Scribble Software, Inc
88725	6/25/2020	1233088251234560	34970	\$1,135.39	Staples Advantage
88725	6/25/2020	1233088251234560	34971	\$950.00	Washington Project Consultants, PLLC
88725	6/25/2020	1233088251234560	34972	\$1,009.72	Waste Management
				<u>\$39,997.18</u>	

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 39,997.18 and from the Port of Kingston Marina Revenue Fund, on the 25 day of June, 2020.

Port Commissioner _____

Port Commissioner _____

Port Commissioner _____

Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler

 Julia Hustler

Controller

From: Debbie Waterbury <dwaterbu@co.kitsap.wa.us>
Sent: Thursday, June 18, 2020 10:30 AM
To: Controller
Subject: Withdrawal Cash Transmittal #R00093195 has been Approved

Withdrawal Cash Transmittal #R00093195

Approved 6/18/2020
Withdrawal Total (\$1,020.50)
CT Status Approved

Message

Processor Debbie Waterbury, (360) 337-4940
Type ACH/EFT

Withdrawals

Date	Payee	Purpose	Amount	Memo
6/18/2020	DRS	Retirement	(\$1,020.50)	Deferred Comp

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina Revenue	88725	2370			(\$1,020.50)	Deferred Comp

Owner Wendie McDonald
Organization Port of Kingston
Comments

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 1,020.50 and from the Port of Kingston Marina Revenue Fund, on the 18 day of June, 2020.

Port Commissioner _____

Port Commissioner _____

Port Commissioner _____

Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler

Controller

From: Peter Boissonneau <pboissonneau@co.kitsap.wa.us>
Sent: Monday, June 29, 2020 7:31 AM
To: Controller
Subject: Outgoing Wire Cash Transmittal #R00093522 has been Approved

Outgoing Wire Cash Transmittal #R00093522

CT Status Approved

Message

Processor Peter Boissonneau, (360) 337-7139

Repeat Code 1091784

Wire Date 6/29/2020

Wire Memo Direct Deposit to Columbia Bank

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina General Fund	88725	2370			(\$22,564.80)	payroll deposit

Owner Wendie McDonald
Organization Port of Kingston
Comments

This message was sent from the Cash Transmittal Application

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 22,564.80 and from the Port of Kingston Marina Revenue Fund, on the 29 day of June, 2020.

Port Commissioner _____

Port Commissioner _____

Port Commissioner _____

Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler

Controller

From: Debbie Waterbury <dwaterbu@co.kitsap.wa.us>
Sent: Monday, June 29, 2020 11:12 AM
To: Controller
Subject: Withdrawal Cash Transmittal #R00093562 has been Approved

Withdrawal Cash Transmittal #R00093562

Approved 6/29/2020
Withdrawal Total (\$7,312.48)
CT Status Approved

Message

Processor Debbie Waterbury, (360) 337-4940

Type ACH/EFT

Withdrawals

Date	Payee	Purpose	Amount	Memo
6/29/2020	US Treasury	Semi-Monthly Tax Payment	(\$7,312.48)	Semi-monthly Tax Payment

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina Revenue Fund	88725	2370			(\$7,312.48)	Semi-monthly Tax Payment

Owner Wendie McDonald
Organization Port of Kingston
Comments

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 7312.48 and from the Port of Kingston Marina Revenue Fund, on the 29 day of June, 2020.

Port Commissioner _____

Port Commissioner _____

Port Commissioner _____

Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler

Controller

From: Debbie Waterbury <dwaterbu@co.kitsap.wa.us>
Sent: Tuesday, June 30, 2020 10:34 AM
To: Controller
Subject: Withdrawal Cash Transmittal #R00093624 has been Approved

Withdrawal Cash Transmittal #R00093624

Approved 6/30/2020
Withdrawal Total (\$1,020.50)
CT Status Approved

Message

Processor Debbie Waterbury, (360) 337-4940
Type ACH/EFT

Withdrawals

Date	Payee	Purpose	Amount	Memo
6/30/2020	DRS	Retirement	(\$1,020.50)	Deferred Comp

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina Revenue	88725	2370			(\$1,020.50)	Deferred Comp

Owner Wendie McDonald
Organization Port of Kingston
Comments

From the Cash Transmittal Application

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 1020.50 and from the Port of Kingston Marina Revenue Fund, on the 30 day of June, 2020.

Port Commissioner _____
Port Commissioner _____

Port Commissioner _____
Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler

Controller

From: Peter Boissonneau <pboissonneau@co.kitsap.wa.us>
Sent: Tuesday, June 30, 2020 7:19 AM
To: Controller
Subject: Outgoing Wire Cash Transmittal #R00093592 has been Approved

Outgoing Wire Cash Transmittal #R00093592

CT Status Approved

Message

Processor Peter Boissonneau, (360) 337-7139

Repeat Code 1091784

Wire Date 6/30/2020

Wire Memo Direct Deposit to Columbia Bank

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina General Fund	88725	2370			(\$295.39)	payroll deposit

Owner Wendie McDonald
Organization Port of Kingston
Comments

This message was sent from the Cash Transmittal Application

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 295.39 and from the Port of Kingston Marina Revenue Fund, on the 30 day of June, 2020.

Port Commissioner _____

Port Commissioner _____

Port Commissioner _____

Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler

Controller

From: Debbie Waterbury <dwaterbu@co.kitsap.wa.us>
Sent: Tuesday, June 30, 2020 10:35 AM
To: Controller
Subject: Withdrawal Cash Transmittal #R00093625 has been Approved

Withdrawal Cash Transmittal #R00093625

Approved 6/30/2020
Withdrawal Total (\$1,803.27)
CT Status Approved

Message

Processor Debbie Waterbury, (360) 337-4940
Type ACH/EFT

Withdrawals

Date	Payee	Purpose	Amount	Memo
6/30/2020	Department of Revenue	Excise/Use Tax payment	(\$1,803.27)	May 2020

Funds Breakdown

Fund Name	Fund Number	Account	Subledger	T Code	Amount	Memo
Marina Revenue Fund	88725	2370			(\$1,803.27)	May 2020

Owner Wendie McDonald
Organization Port of Kingston
Comments May 2020

This message was sent from the Cash Transmittal Application

Port of Kingston Payment Voucher

We, the undersigned Board of Commissioners of the Port of Kingston, Kitsap County, Washington, do hereby certify that the merchandise for services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$ 1803.27 and from the Port of Kingston Marina Revenue Fund, on the 30 day of June, 2020.

Port Commissioner _____
Port Commissioner _____

Port Commissioner _____
Attest _____

We, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims is a just, due and unpaid obligation against the Port of Kingston, and that I said claim. am authorized to authenticate and certify to said claim.

Controller Julia Hustler
Julia Hustler