PERTEET

MEETING MINUTES

505 5th Avenue S, Suite 300, Seattle, WA 98104 | P 206.436.0515

Client: Port of Kingston

Project: 20190109 – Remote Ferry Holding Lot Feasibility Study

Date: March 24. 2020

RE: Partner Meeting #4.2 Site

1. **Introductions/Attendees** –
Perteet – Patty Buchanan, Giancarlo De Simone
WSDOT – Michele Britton
WSF – Lie Lu
Kitsap Transit – John Clauson
POK – Greg Englin, Marc Horton
Kitsap County – David Forte

2. **Site Updates**
   - Setback Requirements – Confirmed at County, that the setbacks do not apply to this site which allows us to move the site closer to the ROW and increases buffer to neighbors and wetland impacts
   - Site Layout -
     - Moved onsite buildings to North side of the site, developed typical-sections.
     - Removed some walls along SR104 frontage,
     - Michele noted that typically standard plan walls from WSDOT are preapproved and could save design time and cost. Walls above 10 feet have to go to the Bridge team for review. Perteet to evaluate potential options.
     - Entrance revised from perpendicular driveway to ramp
     - WSDOT will be providing comments regarding the facility egress and the intersection.

3. **Stormwater Approach**
   - Over all approach is to collect, treat and discharge to wetlands as needed to maintain hydrologic period to the wetlands along the south side of the site. The system is conveyed to a detention structure before discharge to the conveyance system on the east end of the site. The detention structure is shown to provide a costing element, but the intent is that the project would contribute to the County's upcoming conveyance system upgrade project which would eliminate the need for a flow control facility.
   - WQ – facilities shown on the plans are combined Stormfilter® catchbasin and splitter structures. However, other cartridge type systems and flow splitting structures are available.
   - Flow Control –
     - The SW report will include that the project intends to contribute to the County's SW conveyance project which would eliminate the need for a vault.
     - Other option for flow control vault would be a pond, but that would increase wetland impacts and likely require a wall or dam structure to build up the sides of the pond.

MEETING ACTION ITEMS

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Action Item	Responsibility	Due Date

File location: X:\Kingston, Port of\Projects\20190109 - Remote Ferry Holding Lot Feas Study\Project Management\Meeting Minutes\Meeting Minutes - 2020-03-24 Site P4.docx