



**PORT OF KINGSTON**

*Promoting economic vitality.  
Enriching community life.*

**Port of Kingston Board of Commissioners  
Special Meeting**

April 12, 2019 – 4 p.m.  
Port of Kingston Administrative Offices  
25864 Washington Blvd.  
Kingston, WA 98346

**Meeting called by:** Port of Kingston Commissioners

**Type of meeting:** Special Meeting

**Meeting Minutes**

**Commissioners Present:**

Commissioner Laura Gronnvoll  
Commissioner Steve Heacock  
Commissioner Mary McClure

**Commissioners Excused:**

N/A

**Staff/Counsel Present:**

Executive Director Greg Englin  
Executive Assistant, Lacey Gray

**Public Present:**

No public present

**1. Call to order:** 4:12 p.m.

**2. Pledge of Allegiance:**

**3. Approval of Agenda:**

**Motion:** Approve Agenda

**Moved by:** Commissioner McClure

**Seconded by:** Commissioner Heacock

**Action:** Passed 3-0

**4. Public Comment:**



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No public comment.

**5. Recess to Executive Session:** Recessed to Executive Session at 4:14 p.m.

*Executive Session per RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public."*

**6. Reconvene to Special Meeting:** Reconvened to Special Meeting at 4:37 p.m.

**7. Action Items:**

**A. Approval of SR 104 Lindvog Ferry Holding Lot MOU**

**Motion:** Approve Signing the SR 104 Lindvog Ferry Holding Lot MOU

**Moved by:** Commissioner Heacock

**Seconded by:** Commissioner McClure

**Action:** Passed 3-0

**B. Approval of Resolution No. 04-01-2019 Resolution to Amend Port of Kingston Delegation of Authority Policy**

Resolution 04-01-2019 amended the previous delegation of authority policy. A key item of change was the increase of spending by the Executive Director from \$10,000 to \$25,000.

**Motion:** Approve Resolution No. 04-01-2019 Resolution to Amend Port of Kingston Delegation of Authority Policy

**Moved by:** Commissioner McClure

**Seconded by:** Commissioner Heacock



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**Action:** Passed 3-0

**C. Approval of Severance Agreement for Controller**

**Motion:** Approve Severance Agreement for Controller

**Moved by:** Commissioner Heacock

**Seconded by:** Commissioner McClure

**Action:** Passed 3-0

**Next Regular Meeting Date:** Wednesday, April 24, 2018 at 6:30 p.m.

**8. Adjourn:**

**Motion:** Adjourn meeting at 5:15 p.m.

**Moved by:** Commissioner Heacock

**Seconded by:** Commissioner McClure

**Action:** Passed 3-0

**Meeting Attested By:**

Board Chair, Commissioner Gronnvoll

Board Vice Chair, Commissioner Heacock

Board Secretary, Commissioner McClure

Executive Assistant, Lacey Gray