

# Port of Kingston

## 2018 Public Meeting - Index of Motions

Type of Meeting	Date	Motion
Special Meeting	1/12/2018	Accept purchase sale agreement of the "Kingston Express" from Pacific Cruises Northwest
		Authorize Executive Director Jim Pivarnik the authority to sign all appropriate documents related to the transfer of the vessel "Kingston Express"
		To Adjourn
Regular Meeting	1/24/2018	Approve agenda as written
		Approve Consent Agenda as written
		Pass a combined motion to adopt Resolution No. 01-01-2018, 01-02-2018, and 01-03-2018
		Adopt Resolution No. 01-04-2018 after changing its wording from amending Resolution No. 02-03-2015 to rescind and replace Resolution No. 02-03-2015 with Resolution No. 01-04-2018
		Authorize Executive Director Pivarnik to sign a letter confirming a determination of <i>de minimis</i> to Port operations
		To Adjourn
Regular Meeting	2/28/2018	Approve amended agenda with one additional topic
		Approve Consent Agenda as written
		Pass a combined motion to adopt Resolution No. 02-01-2018, 02-02-2018, and 02-03-2018
		Pass Resolution 02-04-2018 appointing Lacey Gray to Public Records Officer and Secretary to the Board
		Approve updated organizational chart
		Elect Mary McClure to President of the Board, and Laura Gronnvoll to Secretary of the Board
		Approve the signing of a letter of support for the passenger ferry study to the House and Senate Transportation Committees
		To Adjourn
Special Meeting	3/6/2018	Approve settlement as written
		To Adjourn
Special Meeting	3/13/2018	Appoint Steve Heacock as the new District 1, Port of Kingston Commissioner serving through 2019.
		To Adjourn
Regular Meeting	3/28/2018	Approve agenda with amended changes, moving Action Items 7D, 7E and 7F to the Consent Agenda and removing the Executive Session
		Approve Consent Agenda and pass Resolution No.'s 03-02-2018, 03-03-2018, 03-04-2018.
		Elect Commissioner McClure as Board Chair, Commissioner Gronnvoll as Board Chair, and Commissioner Heacock as Board Secretary

		Pass a combined motion to adopt Resolution No. 03-01-2018 and Resolution No. 03-05-2018
		Approve the award letter to Vet Industrial Construction and approve the Washington Blvd. Park contract.
		To Adjourn
Special Meeting	4/17/2018	Approve the Kitsap Transit Passenger Only Ferry (POF) Lease and Development Agreement as written
		Authorize Executive Director to sign the contract with OESD 114
		Authorize Executive Director to sign the contract with Homeland Construction on the POF Waiting Area project
		To Adjourn
Regular Meeting	4/25/2018	Approve agenda with amended changes, adding an Executive Session to the Agenda
		Approve Consent Agenda
		To Adjourn
Regular Meeting	5/23/2018	Approve agenda with amended changes, adding review and possible action on Resolution 05-01-2018, a Resolution Determining the Practicality of Using Biofuels and Electricity for the Port's Vessels, Vehicles, and Construction Equipment, to be placed between Agenda Items 7 and 8
		Approve Consent Agenda
		Accept Financial Report as presented
		Adopt Resolution No. 50-01-2018, a Resolution Determining the Practicality of Using Biofuels and Electricity for the Port's Vessels, Vehicles, and Construction Equipment
		To Adjourn
Special Meeting	6/5/2018	Increase Executive Director's salary to \$115,000 beginning May 1, 2018
		To Adjourn
Special Meeting	6/12/2018	Authorize Executive Director Pivarnik to enter into a settlement agreement with Christine Connors
		To Adjourn
Regular Meeting	6/27/2018	Approve Agenda
		Approve Consent Agenda
		Direct Executive Director Pivarnik to finalize the agreement with BST Associates to conduct a comprehensive rate study of the marina
		Approve and adopt the records retention policy for the Port of Kingston
		To Adjourn
Special Meeting	7/18/2018	Approve Agenda
		Approve Consent Agenda
		To Adjourn

Regular Meeting	8/22/2018	Approve Agenda
		Approve Consent Agenda
		Approve and Adopt Public Records Policy
		Confirm the name of the new park on Washington Blvd. as Port of Kingston Kiwanis Park
		To Adjourn
Special Meeting	9/4/2018	Approve Agenda adding discussion item F, fuel contract with Kitsap Transit
		Approve Contract with AMO Construction for Sewer Line Extension
		Approve Contract with Pacific Environmental Services for Fuel Line Extension
		Increase the monthly seasonal moorage rate 5% and the seasonal monthly live aboard fee to \$200 effective October 2018
		Approve and authorize the Executive Director to sign the MOU with Greater Kingston Kiwanis regarding the newly completed Port of Kingston Kiwanis Park
		Approve the Eelgrass Monitoring Scope of Work as presented and authorize the Executive Director to negotiate and sign the final contract with Grette Associates
		To Adjourn
Special Meeting	9/11/2018	Approve Agenda
		Approve Kitsap County Public Works Department to move forward in determining the feasibility of developing a stormwater facility on Port property
		Approve the Centennial Log to be used for centennial communications, and the existing Port logo with the new tag line added below it to be used for all other Port business and marketing communications
		To Adjourn
Special Meeting	9/18/2018	Approve Agenda
		Approve Contract with Bainbridge Electric for Electrical Line Extension
		Approve Resolution No. 09-01-2018 Authorize Temporary Signature Authority of the Executive Director Position
		To Adjourn
Regular Meeting	9/26/2018	Approve Agenda
		Approve Consent Agenda
		Approve Resolution No. 09-02-2018, No. 09-03-2018 and No. 09-04-2018, Removal of Previous Executive Jim Pivarnik from Bank Accounts and Bank Cards
		To Adjourn
Special Meeting	10/2/2018	Approve agenda with an amendment to add Staff Parking Proposal discussion after public comment.
		To Adjourn

Special Meeting	10/4/2018	Approve Agenda
		Authorize a personal services contract with Greg Cioc to work as a consultant to the Port on the Lindvog Rd. Holding Lot Project.
		Approve Updated Organizational Chart
		To Adjourn
Special Meeting	10/11/2018	Approve Agenda
		Approve hiring a part-time marina attendant, to start immediately, per their availability
		Approve hiring a full-time office assistant, to start immediately, per their availability
		Approve the Personal Service Contract with Greg Cioc
		To Adjourn
Regular Meeting	10/24/2018	Approve Agenda with an amendment to move action item A to after the Executive Session
		Approve Consent Agenda
		Approve update to Sub-leasing policy, B.8 of the Rules and Regulations
		Approve update to Live-aboard policy, B.25 of the Rules and Regulations, subject to attorney approval
		Approve staff wage increases retroactively to October 1, 2018, as well as a 3% cost of living increase effective January 1, 2018
		To Adjourn
Special Meeting	10/26/2018	Approve Agenda
		To Adjourn
Special Meeting	10/30/2018	Approve Agenda
		Execute the employment agreement for the position of Executive Director with Greg Englin, to begin November 26, 2018
		To Adjourn
Special Meeting	11/15/2018	Approve Agenda
		To Adjourn
Regular Meeting	11/28/2018	Approve Agenda with an amendment to move action item B to just after action item D
		Approve Consent Agenda
		Approve Resolution No. 11-01-2018 – Resolution to Approve 2019 Levey Tax Increase
		Approve Resolution No. 11-03-2018 – Resolution to Adopt 2019 Capital Budget
		Approve Resolution No. 11-04-2018 – Resolution to Adopt 2019 Port of Kingston Rate Schedule
		Approve Resolution No. 11-02-2018 – Resolution to Adopt 2019 Budget
		A Combined Motion to Approve Resolution No.'s 11-05-2018, 11-06-2018, 11-07-2018, and 11-08-2018

		Approve Resolution No. 11-09-2018 – Resolution to Amend Name of Mike Wallace Park
		Approve Resolution No. 11-03-2018 – Resolution to Fund the Paid Family & Medical Leave Program
		Approve Resolution No. 11-11-2018 – Resolution to Adopt Liveaboard Policy
		Approve 2019 Port of Kingston Commission Meeting Schedule Calendar
		To Adjourn
Special Meeting	12/18/2019	Approve Agenda
		Approve Consent Agenda
		Approve Resolution No. 12-01-2018 - Resolution to Cancel Warrant
		Approve Resolution No. 12-02-2018 - Resolution to Adopt Comprehensive Plan of Harbor Improvements 2018-2023
		Approve Emergency Contract to Repair Pilings and Dock
		To Adjourn