



**Port of Kingston Board of Commissioners
Special Meeting**

**October 30, 2018 – 10 a.m.
Administrative Office, Conference Room**

Meeting called by: Port of Kingston Commissioners

Type of meeting: Special Meeting

Meeting Minutes

Commissioners Present

Commissioner Mary McClure
Commissioner Laura Gronnvoll
Commissioner Steve Heacock

Commissioners Excused

N/A

Staff/Counsel Present

Recording Secretary, Lacey Gray
Controller, Juanita Gomez
Harbormaster, Raymond Carpenter
Communication Coordinator, Terry Asla

Public Present

Nick Twietmeyer
Greg Englin

1. CALL TO ORDER: 10:01 a.m.

2. PLEDGE OF ALLEGIANCE:

3. APPROVAL OF AGENDA:

Motion: Approve agenda as written.

Moved by: Commissioner Heacock

Seconded by: Commissioner Gronnvoll

Action: Passed 3-0

4. PUBLIC COMMENT:

No public comment.

5. RECESS TO EXECUTIVE SESSION: Recessed to Executive Session at 10:20 a.m.

Executive Session per RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

6. RECONVENE TO SPECIAL MEETING: Reconvened to Special Meeting at 12:20 p.m.

7. ACTION ITEMS

A. Offer of Employment/Employment Agreement for Executive Director

The Commission put forth an offer of employment for the position of Executive Director to Greg Englin. After negotiating during the Executive Session, the Port and Englin came to an agreement on salary and benefits – with a salary of \$115,000 a year. The offer of employment was signed by the Commission and Greg Englin. Executive Director Englin’s first day of employment will begin on November 26, 2018. The Port of Kingston is very happy to have Greg Englin on its team as Executive Director.

Motion: Execute the employment agreement for the position of Executive Director with Greg Englin, to begin November 26, 2018.

Moved by: Commissioner Gronnvoll

Seconded by: Commissioner Heacock

Action: Passed 3-0

B. Kitsap County Public Works Complete Streets Project – Decision by Port to contribute

Kitsap County Public Works asked the Port about the possibility of contributing to some additions to the upcoming Complete Streets Project, they are working on. The Commission decided on individual elements of the project up for consideration. In regards to the Compass Rose addition, the Commission decided against it. The Irrigation element of the additions will move forward at minimal cost to the Port, as the area is already set up for irrigation. The Street furniture element will be decided on at a later date by the Port, but will request the area be set up to put the street furniture in place. The Port is considering adding it later at their own cost. The Port will continue to consider the wayfinding sign element, which can be designed any time during construction. And the last element, the sidewalk inlays, the Commission would like a little more time to review the information. Because no major decision was made in regards to spending significant amounts of money, a motion on the topic was deemed unnecessary.

8. PUBLIC COMMENT:

No public comment.

NEXT REGULAR MEETING DATE: Wednesday, November 26, 2018

9. ADJOURN:

Motion: Adjourn Meeting at 12:44 p.m.

Moved by: Commissioner Gronnvoll

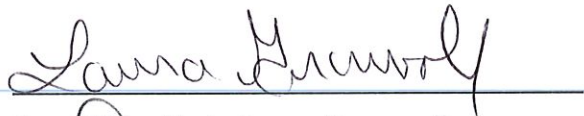
Seconded by: Commissioner Heacock

Action: Passed 3-0

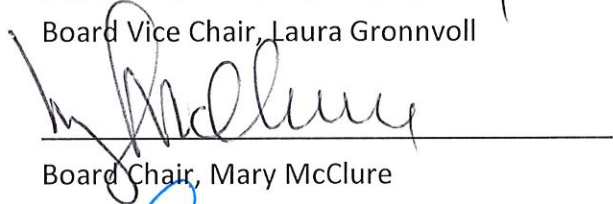
Meeting attested by:



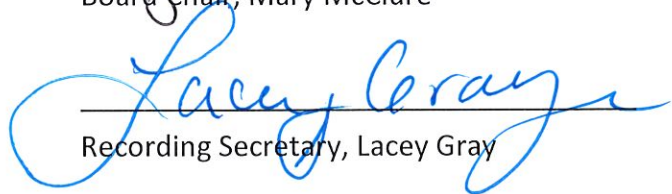
Board Secretary, Steve Heacock



Board Vice Chair, Laura Gronnvoll



Board Chair, Mary McClure



Recording Secretary, Lacey Gray