



## Public Records Fee Schedule

Standard black and white copies.....	\$0.15/per page
Documents scanned into electronic format.....	\$0.10/per page
Files or attachments provided in electronic delivery.....	\$0.05/every 4 files
Electronic records transmission.....	\$0.10/per gigabyte
Digital storage/media devices.....	Actual cost of device
Postage.....	Actual cost of postage
Envelopes/packaging.....	Actual cost of supplies
Customized service charges.....	Actual cost of service

***A 10% deposit may be required prior to the duplication of records or customized services***