



**Port of Kingston Board of Commissioners
Special Meeting**

**September 11, 2018 – 8:30 a.m.
Administrative Office, Conference Room**

Meeting called by: Port of Kingston Commissioners

Type of meeting: Special Meeting

Meeting Minutes

Commissioners Present

Commissioner Mary McClure
Commissioner Laura Gronnvoll
Commissioner Steve Heacock

Commissioners Excused

N/A

Staff/Counsel Present

Controller, Juanita Gomez

Public Present

1. CALL TO ORDER: 8:33 a.m.

2. PLEDGE OF ALLEGIANCE:

3. APPROVAL OF AGENDA:

Motion: Approve Agenda as presented.

Moved by: Commissioner Gronnvoll

Seconded by: Commissioner Heacock

Action: Passed 3-0

4. PUBLIC COMMENT:

No public comment.

5. ACTION ITEMS:

A. Decision on Kitsap County Public Work's Stormwater Facility Proposal

Port Commissioners are in support of Kitsap County Public Works Department moving forward to conduct a feasibility study on Port property to investigate the possibility of developing a stormwater facility. Port Commissioners would also like to see a timeline for the feasibility study, and will be sending a letter of support to the Kitsap County Public Works Department.

Motion: Approve Kitsap County Public Works Department to move forward in determining the feasibility of developing a stormwater facility on Port property.

Moved by: Commissioner Heacock

Seconded by: Commissioner Gronnvoll

Action: Passed 3-0

B. Decision on Centennial Logo & Letterhead/Approval of New Port Tag Line

Port Commissioners have approved the new tag line “Promoting economic vitality. Enriching community life.” It will be added underneath the Port logo on the letterhead and will accompany the Port logo on other documents. The centennial logo was approved on a limited basis. It will be used on the temporary centennial letterhead and on marketing communication that references the centennial celebration.

Motion: Approve the Centennial logo to be used for centennial communications, and the existing Port logo with the new tag line added below it to be used for all other Port business and marketing communications.

Moved by: Commissioner Gronnvoll

Seconded by: Commissioner Heacock

Action: Passed 3-0

6. COMMISSIONER REPORT:

Commissioner McClure reported on the meeting between DOT, Kitsap County, Kitsap Transit, and Port of Kingston on the Lindvog holding lane project. They discussed agency roles and goals of the project. It was a productive meeting.

7. RECESS TO EXECUTIVE SESSION: Recessed to Executive Session at 9:12 a.m.

Executive Session per RCW 42.30.110(1)(g) “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that

action shall be taken in a meeting open to the public."

8. RECONVENE TO REGULAR MEETING: Reconvened to Regular Meeting at 10:47 a.m.

C. Next Steps in Executive Director Search

The Commissioners have decided to post an announcement for an Executive Director in the Kitsap Sun, the Port website, and WPPA. The Port will be accepting letters of interest and resumes for the Executive Director Position until 5 p.m. on Oct. 1, 2018. The Commissioners will review candidate information at the Oct. 2 Work Session.

9. PUBLIC COMMENT:

No public comment.

NEXT REGULAR MEETING DATE: Wednesday, September 26, 2018

10. ADJOURN:

Motion: Adjourn Meeting at 10:52 a.m.

Moved by: Commissioner Heacock

Seconded by: Commissioner Gronnvoll

Action: Passed 3-0

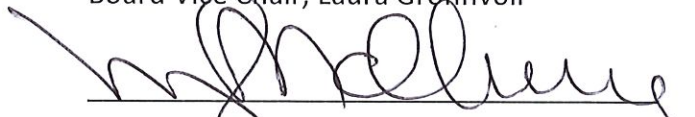
Meeting attested by:



Board Secretary, Steve Heacock



Board Vice-Chair, Laura Gronnvoll



Board Chair, Mary McClure

Controller, Juanita Gomez