



**Port of Kingston Board of Commissioners
Special Meeting**

**July 18, 2018 - 1 P.M.
Village Green Community Center
26159 Dulay Rd NE, Kingston WA 98346**

Meeting called by: Port of Kingston Commissioners

Type of meeting: Special Meeting

Meeting Minutes

Commissioners Present

Commissioner Mary McClure
Commissioner Laura Gronnvoll
Commissioner Steve Heacock

Commissioners Excused

N/A

Staff/Counsel Present

Executive Director, Jim Pivarnik
Recording Secretary, Lacey Gray
CPA, Dennis Treger

Public Present

Ron Karzmar
Bob Helbock

1. CALL TO ORDER: 1 p.m.

2. PLEDGE OF ALLEGIANCE:

3. APPROVAL OF AGENDA:

Motion: Approve Agenda as written.

Moved by: Commissioner Gronnvoll

Seconded by: Commissioner Heacock

Action: Passed 3-0

4. PUBLIC COMMENT:

No public comment.

5. CONSENT AGENDA:

A. Approval of Special Meeting Minutes – June 12, 2018

B. Approval of Warrants:

1. Warrants #33435 – 33461, totaling \$67,966.54 – June 30, 2018
2. Warrants #33462 - 33480, totaling \$28,089.89 - July 15, 2018
3. Warrants #33481 - 33503, totaling \$396,246.65 - July 18, 2018
4. Electronic Warrant, \$6,732.46 – July 5, 2018 - #R63481
5. Electronic Warrant, \$9,291.46 – July 6, 2018 - #R63540
6. Electronic Warrant, \$9,007.63– July 9, 2018 - #R63613

Motion: Approve Consent Agenda.

Moved by: Commissioner Heacock

Seconded by: Commissioner Gronnvoll

Action: Passed 3-0

6. FINANCIAL REPORT: *Presented by Hearthstone CPA Group*

Dennis Treger from Hearthstone CPA Group reviewed the 2018 second quarter Financial Report with the Commission.

7. DISCUSSION ITEMS:

A. Port Goals – Second Half of the Year

Executive Director Pivarnik presented the Commission with a draft of current and potential goals for the Port, in order to discuss which hold priority and to create a timeline.

B. Foss Maritime Quote for Passenger Ferry Terminal

Executive Director Pivarnik updated the Commission on the Kitsap Transit Passenger Ferry Terminal project, the work in progress, and future work to be scheduled.

8. PUBLIC COMMENT:

Ron Karzmar: Thanked the Commission and Port Staff for their hard work and dedication in looking after the cove.

9. COMMISSIONER REPORT:

Commissioner Heacock: In a past meeting, a member of the public asked the Port to find out more information about an old water fountain outside of Jamie’s Crepe shop. Commissioner

Heacock looked into it and found it is a working water fountain, but is still unsure if it is the County who controls it. He will continue to look into the situation.

Commissioner Gronnvoll: Commented on the meeting Executive Director Pivarnik and she had with the Greater Kingston Kiwanis regarding the naming of the new park. Kiwanis will continue to discuss possibilities of providing a Kingston Big Chair for use in the park.

Commissioner McClure: Discussed the work KCAC Sub Committee is doing to come up with short term traffic solutions for a reasonable cost.

10. STAFF COMMENTS:

Recording Secretary Gray: Reported that she continues to work on the Record Management project; the Port just moved to a larger, more strategically placed storage unit; she is working on submitting a Records Grant application due by the end of July.

NEXT REGULAR MEETING DATE: Wednesday, August 22, 2018 at 1 p.m.

11. ADJOURN:

Motion: Adjourn Meeting at 2:19 p.m.


Moved by: Commissioner Heacock

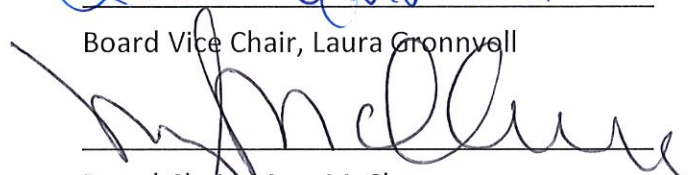
Seconded by: Commissioner Gronnvoll

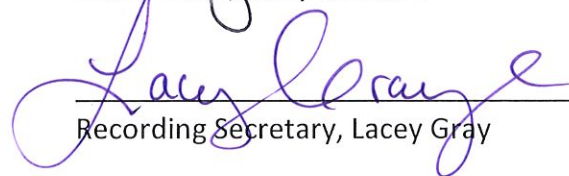
Action: Passed 3-0

Meeting attested by:


Board Secretary, Steve Heacock


Board Vice Chair, Laura Gronnvoll


Board Chair, Mary McClure


Recording Secretary, Lacey Gray