PORT OF KINGSTON

COMMUNITY WELCOME SIGN MESSAGE APPLICATION
Please complete the application in full.

Date of Submittal: _____

Organization Name: _____

Non-Profit Status: _____

Contact Name: _____

Contact Phone Number:_____-_____- _____

Email Address:_____@_____

Mailing address: _____

Each message is limited to two panels. One panel is best. A panel can have a maximum of three lines of text. Each line can have no more than 15 characters and spaces. Time and dates should be abbreviated, e.g., "3 PM JAN 24." <u>The Port reserves the right to edit for purposes of clarity, standardization and brevity.</u> Background graphics may be possible and the Port has a portfolio of stock artwork. If you have a graphic or logo you would like to see incorporated into the message <u>if possible,</u> include a .jpg with your application.

Panel One

Panel Two

Start date:_____End Date: _____

FOR PORT OF KINGSTON USE ONLY

Message approved by:_____Approval Date: _____

◯ invoiced __/__/_____ ◯ Paid __/__/_____ ◯ Entered __/__/_____ ◯ Scheduled_/_/_____

Payment: (circle one) CASH   CHECK (Check #_____) CREDIT CARD