



February 1, 2018

Dear Kingston Neighbor,

As you may already know, Bruce MacIntyre resigned his position as Commissioner for the Port of Kingston, effective today. There is a process defined by WA State statute that the Port will follow to fill his position within the next 90 days. Basically, it requires that any eligible candidate (lives and is registered to vote within District 1) submit an application (resume + a letter of interest) within 30 days (we are setting the deadline as Friday, March 2). Then we will have 60 days to interview candidates and select the new District 1 Commissioner to serve two years, through December 31, 2019.

Attached is the set of 2018 Priorities that we Commissioners have been developing ~ you can see there is a lot on our plate! All of it important to Kingston's future ~ the continuing Marina upgrades, the Port Master Plan for our precious community assets, best governance and management practices for the Port of Kingston. Also attached is a map of District 1.

We have so much to do over the next few years! By "we" I actually refer to Kingston, not just the Port. I do believe that the Port has the opportunity and the responsibility to step up as steward and leader within the Kingston community.

I am hopeful that our third Commissioner will be attracted to helping set the agenda, identifying alternatives & solutions, evaluating outcomes. We have the opportunity to do ~~good~~ great things! We need another member of the Port Team to help make crucial decisions, to listen to our community with a different set of ears and perspectives, and to engage as a Commissioner with the questions and ideas that reflect his/her different set of experiences and perspectives.

There is no Perfect Candidate (nor Perfect Elected Official!) but there are surely person(s) who could rise to the challenge of public office. I can vouch that it is a challenge, yet I also vouch for the importance and satisfaction of doing this work for our community. Give me a call ~ I'd be very glad to talk with you or anyone about what becoming a Commissioner requires and offers.

I would appreciate your sharing this message widely, passing it forward not only to people you might know in District 1, but also throughout Kingston (you know about creating ripples in the pond ...).

Thank you!

Mary McClure  
Commissioner, District 2

### **Top Priorities**

- 1. Negotiate agreement with Kitsap Transit POF Service**
- 2. Complete upgrades to POF terminal facilities**
- 3. Washington Blvd Park Construction and Grant Administration**
- 4. Resolve Lawsuits**
- 5. Update Comprehensive Scheme**
- 6. Upland Development, Master Plan**  
**Hill, Toth, North Beach Property Planning - both short and long-term**
- 7. Expanded role in planning for community economic development**
- 8. Evaluate Port boundary expansion to include Port Gamble**
- 9. Complete comprehensive rate study**

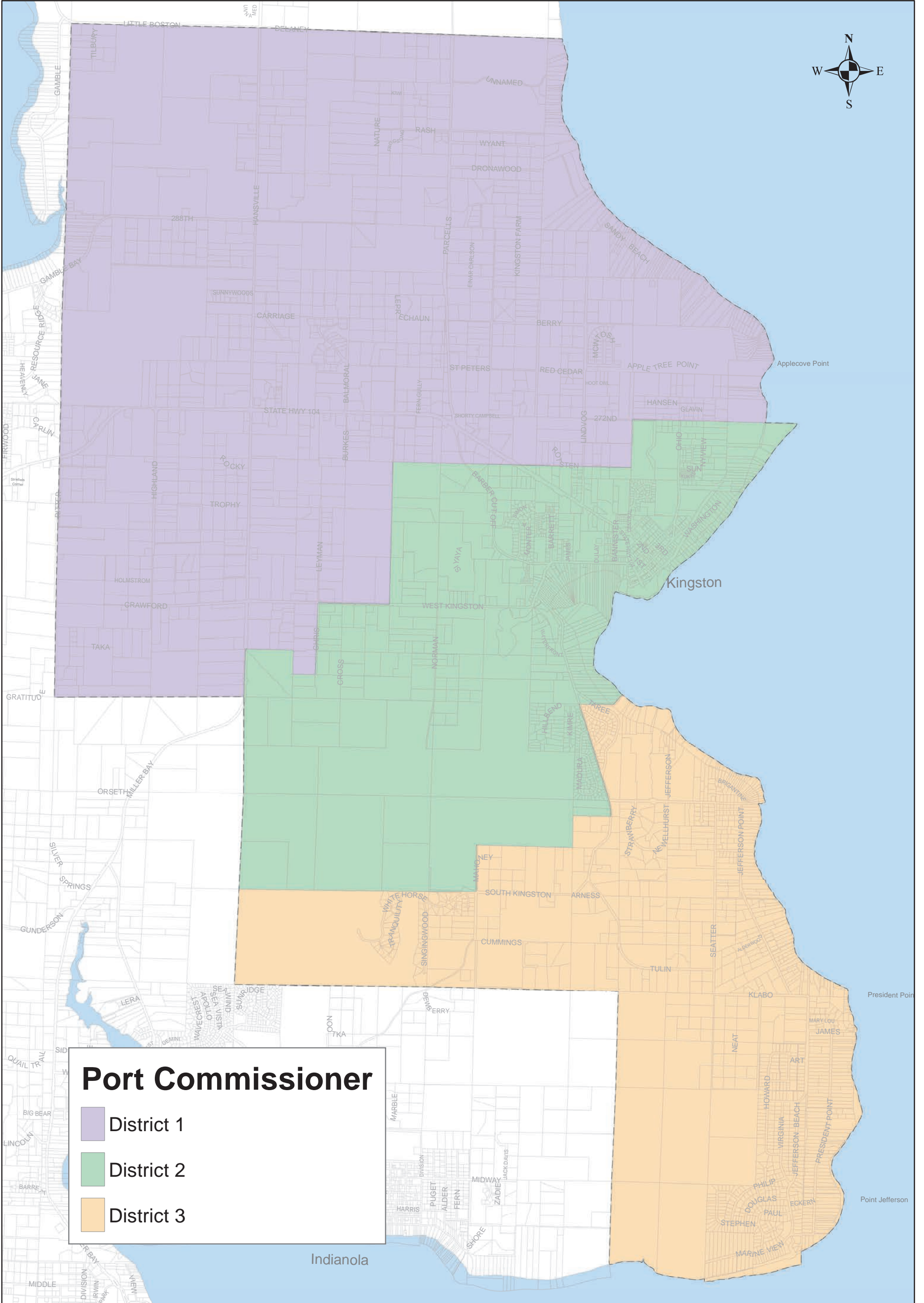
### **Medium Priorities**

- 1. Improved security, especially on docks: lights, gates, cameras**
- 2. Review and Update Policies and Procedures:**
  - A. Code of Ethics**
  - B. Document Retention Policy and Schedule**
  - C. Personnel Manual**
  - D. Port Rules and Regulations**
  - E. Create Financial Policies re: priorities, uses of tax revenue, ROI expectations, and activity-based cost accounting**
- 3. Analyze changing Commission structure from 3 to 5 member Commission with 4-Year terms.**
- 4. Tent repair/replacement planning**

## **Ongoing**

- 1. Improve communication and transparency**
  - A. Between Commissioners**
  - B. Within community (i.e. website, meeting materials, public comment)**
- 2. POK role and participation level with Chamber of Commerce, KEDA, NKTC, All Ports, WPPA, etc. - Commissioner Involvement in each?**
- 3. Improve Commission Meetings and communications**
- 4. Invest in Staff training**

# Port of Kingston District No. 9



**Port Commissioner**

- District 1
- District 2
- District 3



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