



*Port of Kingston Commissioners
Special Meeting Minutes*

04/2/2016 10:00 AM
North Kitsap Fire Hall, 26642 Miller Bay Rd. NE,
Kingston, WA

Meeting called by: Port of Kingston Commissioners

Type of meeting: Special Meeting

MEETING MINUTES

Commissioners Present

Commissioner, Walt Elliott
Commissioner, Bruce MacIntyre
Commissioner, Mary McClure

Commissioners Excused

Staff Present

Controller, Nancy Payne

Counsel Present

Patrick Jones, Jones Strategic

1. **CALL TO ORDER - 10:00 a.m.**

2. **PUBLIC COMMENT -**

Ron Karzmar thanked the Commission for the open public interview process. He was very impressed with the one candidate he heard; impressed with her ability to work with all and her experience with economic development.

Ed Strickland commented that the Port needs to hire someone who will run a Port, as a district, not a marina; he did not listen to all three interviews.

Nancy Langwith thanked the Commission for the public process. She stayed for all interviews, and gave her summary of the candidates, and why she felt her favorite candidate was the best choice for the Port.

Commissioners asked questions of the public present.

Motion: *Move to amend agenda to go into Executive Session to discuss qualifications of applicants.*

Moved by: *Commissioner, Mary McClure*

Seconded by: *Commissioner, Bruce MacIntyre*

Action: 3-0

3. **EXECUTIVE SESSION – 10:23-10:51 a.m.** - *To evaluate the qualifications of an applicant for public employment.... RCW 42.30.110(1)(g).*

Recessed at 10:51 a.m.

Reconvened at 10:52 a.m.

4. **DISCUSSION OF CANDIDATES FOR EXECUTIVE DIRECTOR AND APPROVAL OF APPOINTMENT OF NEW EXECUTIVE DIRECTOR**

Bruce MacIntyre thanked Pat Jones & Larry Boone for bringing forward good, qualified candidates. Each Commissioner talked about the similarities and differences of the three candidates, what each Commissioner liked about each candidate, and which candidate would be the best for the Port.

Discussion on stated salary range of \$85,000-\$105,000 ensued. Pat Jones mentioned the candidates' current salaries range from below the range to twenty-five percent above the high range. Commissioners discussed the effort that went into establishing the salary range and that the Port should stay within the stated range. It was suggested the Commission pick a candidate that would fit into the salary range, and if one candidate was not willing to accept the job within the stated range, that candidate could then be eliminated. Pat Jones stated that one candidate was current twenty-five percent above the range and expecting more than the stated range if chosen for the job.

After discussion,

Motion: *To offer position of Executive Director to Jim Pivarnik, and start negotiating with him within the stated salary range.*

Moved by: *Commissioner, Bruce MacIntyre*

Seconded by: *Commissioner, Mary McClure*

Discussion continued on the economic development aspect and creating a new team to move the Port up to the new level as a Port District.

Action: *Passed 3-0.*

5. **APPROVAL OF RESOLUTION AUTHORIZING CERB GRANT APPLICATION**

Motion: *To approve Resolution No. 04-01-16 authorizing submission of application for a Community Economic Revitalization Board (CERB) grant in the amount not to exceed \$35,000*

Moved by: *Commissioner, Mary McClure*

Seconded by: *Commissioner, Bruce MacIntyre*

Action: *Passed 3-0.*

6. **ADJOURN 11:45 a.m.**

Motion: *Move to adjourn.*

Moved by: *Commissioner, Bruce MacIntyre*

Seconded by: *Commissioner, Mary McClure*
Action: *Passed 3-0.*

Adopted in open session this 27th day of April, 2016.

Attest: *Nancy Payne*
Acting Recording Secretary,
Nancy Payne

W. Elliott
Commissioner, Walt Elliott

B. MacIntyre
Commissioner, Bruce MacIntyre

M. McClure
Commissioner, Mary McClure