



*Port of Kingston Commissioners  
Special Meeting Minutes*

03/29/2016 10:00 AM  
Kingston Cove Yacht Club, 25878 Washington Blvd. NE,  
Kingston, WA

Meeting called by: Port of Kingston Commissioners

Type of meeting: Special Meeting

## MEETING MINUTES

### Commissioners Present

Commissioner, Walt Elliott  
Commissioner, Mary McClure  
Commissioner, Bruce MacIntyre

### Commissioners Excused

### Staff Present

Controller, Nancy Payne

### Counsel Present

1. **CALL TO ORDER - 10:04 a.m.**
2. **APPROVAL OF AGENDA**  
**Motion:** *Motion to Approve Agenda with change of moving Item 4c (Commission Code of Conduct) under 4a (Code of Ethics).*  
**Moved by:** *Commissioner Bruce MacIntyre*  
**Seconded by:** *Commissioner Mary McClure*  
**Action:** *Passed 3-0*
3. **PUBLIC COMMENT – No public comment.**
4. **BUSINESS OF THE COMMISSION**
  - a) **Discussion of new Code of Ethics policy and Commission Code of Conduct**  
Commissioners discussed the proposed Code of Ethics policy and Commission Code of Conduct and suggesting ways to incorporate both documents into one policy. Each area of the proposed Ethics policy was discussed with suggested changes to the language. At the end of the discussion, it was suggested that staff incorporate the suggested changes and get a revised Ethics policy sent out to Commissioners.

- b) Discussion on Commission Bylaws (due to time constraints, this item was not discussed)

Meeting recessed at 1:22 p.m. for short lunch period

Meeting reconvened at 2:00 p.m.

5. EXECUTIVE SESSION: 2:00-4:30 p.m.

*To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.... RCW 42.30.110(1)(i).*

6. ADJOURN - 4:35 p.m.

**Motion:** Move to adjourn.

**Moved by:** Commissioner Mary McClure

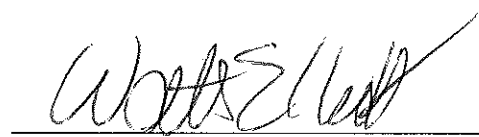
**Seconded by:** Commissioner Bruce MacIntyre


**Action:** Passed 3-0.

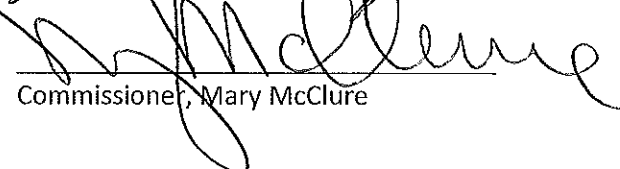
Adopted in open session this 27<sup>th</sup> day of April, 2016.

Attest:

  
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Acting Recording Secretary,  
Nancy Payne

  
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Commissioner, Walt Elliott

  
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Commissioner, Bruce MacIntyre

  
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Commissioner, Mary McClure