



**Port of Kingston Commissioners
Special Meeting Minutes**

01/18/2016 10:00 AM
Kingston Cove Yacht Club, 25878 Washington Blvd. NE,
Kingston, WA

Meeting called by: Port of Kingston Commissioners

Type of meeting; Special Meeting

MEETING MINUTES

Commissioners Present

Commissioner, Walt Elliott
Commissioner, Bruce MacIntyre
Commissioner, Mary McClure

Commissioners Excused

Staff Present

Supervisor, Ray Carpenter
Controller, Nancy Payne

Counsel Present

Public Present

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Motion: Approve the agenda as written.

Moved by: Commissioner, Walt Elliott

Seconded by: Commissioner, Mary McClure

Action: Passed 3-0

4. PUBLIC COMMENT: No public comment

5. REPORT BY PORT SUPERVISOR, RAY CARPENTER

a. Washington Blvd. Park (MOGA) Grant Update – Project Manager, Janiece

Christian - Ray introduced Janiece Christian, Project Manager for the Washington Blvd. Park Grant Project. Janiece updated the Commission on the grant: the agreement with the State has been reviewed and slight changes to the agreement suggested; project period runs from 12/1/15 to 12/31/17; reimbursements from the State will be quarterly, although monthly may be possible

when construction starts. Ray and Janiece will be meeting with Kitsap County Department of Community Development on Thursday, January 21, at 4:00 p.m. Kori Henry, past Executive Director for the Port, will also attend.

- b. **Covered Moorage Project** – Janiece indicated she had met with Port employee, Bob Helbock, regarding this project. Discussion on setting this project as top priority.
- c. **Sea Wall Repair Project** – Port has contracted with Sea Level, who originally built the wall. Port and contractor met with Washington Department of Fish & Wildlife (DFW), who should be providing permit soon. Work will be done at night due to tidal concerns, and must be completed by February 15th due to DFW's window closing on that date.
- d. **Hill Property Update** – Ray is talking with contractors about determining what safety concerns need to be addressed with the Hill house. Concern stated regarding rotting deck; it was suggested the deck be taped off to prevent public access. Discussion on installing fencing and no trespass signs to keep public off the property.

6. **DISCUSSION – Possible Revision of Capital Improvement Projects for 2016**

- **Review 2016 approved capital improvement projects and see if newly identified projects can be budgeted instead, putting approved projects off for another fiscal year**
Staff discussed the various additions being proposed, necessity of each proposed project, estimated cost (if available), and then suggested the gates and docks project on the approved Capital Improvement budget be delayed until after the covered moorage project was completed. Nancy Payne, Controller, is to determine leftover unbudgeted capital expense funds left from 2015's budget. Staff needs to get estimated prices on the rest of the projects and item will be placed on the next regularly scheduled meeting agenda.

7. **EXECUTIVE SESSION TO BE CALLED AS NECESSARY** – No session was needed.

8. **NEXT SPECIAL MEETING DATE** – Thursday, January 21, 2016, 10:00 AM

NEXT SPECIAL MEETING DATE – Monday, January 25, 2016, 10:00 AM

NEXT REGULAR MEETING DATE – Wednesday, January 27, 2016, 7:00 PM

9. **ADJOURN – 12:16 p.m.**

Motion: Move to adjourn.


Moved by: Commissioner, Mary McClure

Seconded by: Commissioner, Walt Elliott

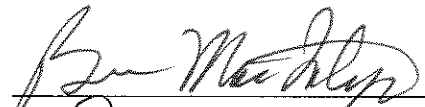
Action: Passed 3-0.

Adopted in open session this 27th day of January 2016.

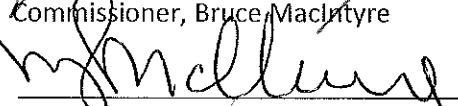
Attest:



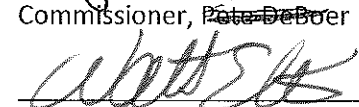
Acting Recording Secretary,
Nancy Payne



Commissioner, Bruce MacIntyre



Commissioner, ~~Pete DeBoer~~ Mary McClure



Commissioner, Walt Elliott