



**Port of Kingston
Board of Commissioners
Public Hearing on Preliminary Budget**

October 29, 2013

Location: Port Office 25864 Washington BLVD Kingston WA

Time: 3:00 PM

Commissioners present

Commissioner, Walt Elliott

Commissioner, Pete DeBoer

Commissioners excused

Commissioner, Marc Bissonnette

Staff present

Executive Director, Steve Hyman

Business Manager, Scott Coulter

Harbormaster, Kevin Van Vliet

Recording secretary, Christine Conners

Counsel present

Public present

Karl Stueve, and Ron Karzmar

Chairman, Walt Elliott, calls the meeting to order

Meeting is called to order at 3:00PM

Approval of agenda

Commissioner, Pete DeBoer made a motion to approve the agenda as written. Commissioner, Walt Elliott approved.

Motion passed 2-0

Announcements

The Board explained how the public hearing will commence.

Preliminary Budget Presentation – Scott Coulter

Commissioner, Walt Elliott asked the public if they would like to have the budget read to them.

- Karl Stueve (only person present at that time) did not require that the budget be read.

Public Comment

- **Karl Stueve** wanted information about the budget for security cameras. The 2014 budget has \$5,000.00 budgeted and he wanted to know if it was an addition to the current budget.
- **Scott Coulter** informed the public that this was an addition to the current budget. The 2013 budget was to install and start the security camera project. The Port will determine the current system and expand in 2014 where necessary.

Next Meeting scheduled to discuss 2014 budget

Commissioner, Walt Elliott announced the next special meeting as November 04, 2013.

Board discussion

- **Scott Coulter** wanted to verify that the Board is requesting a preliminary covered moorage report for the next meeting. Commissioner, Walt Elliott let him know that a rough estimate is acceptable.
- **Scott Coulter** let the Board know that there were minimum changes to assumptions. Commissioner, Walt Elliott wanted to know if there were any changes to what was previously decided on. Scott let the Board know that there were no changes in that area. There is a 7% increase in parking, and an increase in Commissioner travel/training this year.
- **Scott Coulter** let the Board know that he moved audit expenses of \$6,000.00 to 2013. Commissioner, Pete DeBoer wanted to ensure that the expenses for the audit were

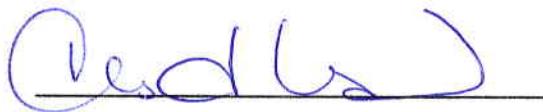
budgeted in 2013. Scott Coulter confirmed that it was. He also let him know that insurance for the Kingston Express has been budgeted for 2014 as well.

Public Comment

- **Ron Karzmar** asked if the meeting on November 4th was going to be public. He felt that the Board was holding itself down with the budget. The current capital budget looks right but there is not enough latitude to do the best. He would like to see more latitude in the coming years. He commented that he had recently asked for a copy of the quick book chart of accounts and was asked to fill out a public record request. He did not want to go through that process. He was concerned about having enough for covered moorage and that it has not been looked at in years. Ron Karzmar asked Scott Coulter if he was comfortable with the depreciation and Scott was.

Adjournment: 3:13PM

Meeting attested by:



Recording secretary, Christine Conners



Commissioner, Walt Elliott



Commissioner, Pete DeBoer

Commissioner, Marc Bissonnette