 PORT OF KINGSTON	<i>Port of Kingston Regular Meeting</i> 01/28/2015 7:00PM Kingston Cove Yacht Club: 25878 Washington Blvd Kingston WA
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Meeting called by: Port of Kingston Commissioners

Type of meeting: Regular

MEETING MINUTES

Commissioners Present

Commissioner, Pete DeBoer
Commissioner, Walt Elliott (via phone)
Commissioner, Bruce MacIntyre

Commissioners Excused

Staff Present

Port Manager, David Malone
Business Manager, Scott Coulter
Recording Secretary, Christine Connors

Counsel Present

Accounting, Dennis Treger

Public Present

(5) members of the public

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA

Motion: Approve the agenda as written

Moved by: Commissioner, Walt Elliott

Seconded by: Commissioner, Pete DeBoer

Action: Passed 3-0

4. PUBLIC COMMENT

Mary Gluysteen commented on the letter to the editor in the North Kitsap Herald.

Ron Karzmar requested that resolutions be made available to the public before meetings.

- *The Board acknowledged Mary Gluysteen's comment.*

- *The Port Manager let the public know that resolutions are posted to the website 24 hours prior to meetings.*

5. PORT FINANCIAL REVIEW

Dennis Treger presented the financials to the Board.

Discussions included:

- Cash basis
- General fund
- Depreciation schedule

6. CONSENT AGENDA

- A) Meeting minutes of, regular Port meeting December 17, 2014
- B) Meeting minutes of, special Port meeting December 30, 2014
- C) Meeting minutes of, Port workshop January 05, 2015
- D) Meeting minutes of, special Port meeting January 15, 2015
- E) Meeting minutes of, special Port meeting January 16, 2015
- F) Warrants #29954, totaling \$13,518.97 December 30, 2014
- G) Warrants #29984-29985, totaling \$20,000.00 December 30, 2014
- H) Warrants #29986-30016, totaling \$37,783.00 December 31, 2014
- I) Warrants #30017-30037, totaling \$20,608.40 January 15, 2015
- J) Warrants #30038-30056, totaling \$46,142.80 January 28, 2015
- K) Electronic Warrants, December 15, 2014 \$50.00
- L) Electronic Warrants, December 16, 2014 \$3,912.38
- M) Electronic Warrants, January 05, 2015 \$4,900.07
- N) Electronic Warrants, January 05, 2015 \$4,922.58
- O) Electronic Warrants. January 05, 2015 \$1,804.36
- P) Electronic Warrants, January 16, 2015 \$50.00
- Q) Electronic Warrants, January 20, 2015 \$4,025.04

Motion: Accept the Consent Agenda as written

Moved by: Commissioner, Pete DeBoer

Seconded by: Commissioner, Walt Elliott

Action: Passed 3-0

7. ACTION ITEM

- A) Resolution No. 01-01-2015 Void Warrant #30035 \$1,804.36
 - Motion:** Move to pass Resolution No. 12-01-2014 as written
 - Moved by:** Commissioner, Pete DeBoer
 - Seconded by:** Commissioner, Walt Elliott
 - Action:** Passed 3-0
- B) Resolution No. 01-02-2015 Void Warrant #29985 \$20,000.00
 - Motion:** Move to pass Resolution No. 12-02-2014 as written
 - Moved by:** Commissioner, Pete DeBoer
 - Seconded by:** Commissioner, Walt Elliott
 - Action:** Passed 3-0

8. PORT MANAGER REPORT

The Port manager presented his report to the Board

Discussion:

- Controller job description
- Executive Director job description
- Economic Development Assistant job description
- The Port Manager commented on the job that Scott Coulter has been doing for the past 17+ years at the Port

Motion: Change title from Port Manager to Executive Director

Made by: Commissioner, Pete DeBoer

Seconded by: Commissioner, Walt Elliott

Action: Passes 3-0

9. NEW BUSINESS

No new business

10. COMMISSIONER REPORT

Commissioner, Walt Elliott no meetings attended

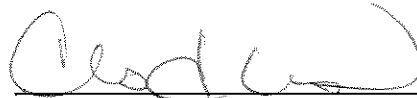
Commissioner, Pete DeBoer updated the Board on KEDA and the Decision Makers Breakfast

Commissioner, Bruce MacIntyre updated the board on the Complete Streets Study and the All Ports meeting


12. NEXT MEETING: Regular meeting February 25, 2015 7:00PM at KCYC

13. ADJOURN: 7:53 PM

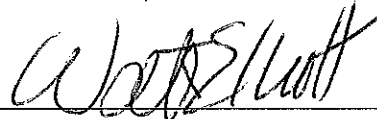
Meeting attested by:



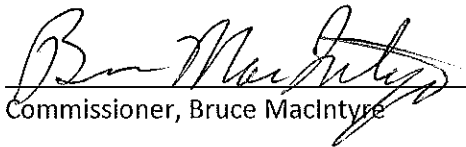
Recording Secretary, Christine Connors



Commissioner, Pete DeBoer



Commissioner, Walt Elliott



Commissioner, Bruce MacIntyre