



Commission Workshop 01-17-2014

BOARD OF COMMISSIONERS
Poulsbo City Hall
200 NE Moe Street, Poulsbo WA, 98370
KINGSTON, WASHINGTON

COMMISSIONERS PRESENT

Commissioner Chair, Walt Elliott
Commissioner, Pete DeBoer
Commissioner Elect, Bruce MacIntyre

COMMISSIONERS EXCUSED

STAFF PRESENT

Port Manager, David Malone
Business Manager, Scott Coulter
Recording Secretary, Christine Conners

PORT CONSULTANT PRESENT

PUBLIC PRESENT

None

8:00 AM CHAIRMAN; COMMISSIONER PETE DEBOER CALLED THE MEETING TO ORDER

- 1. Port Manager – David Malone Update**
 - a. The Port Manager updated the Board on current staffing levels.
 - b. The Board discussed the Dredge project with staff.
 - c. Staff updated the Board on the permitting process for the Covered Moorage project.
 - d. The Port Manager discussed the current Port Safety Officer duties.
 - e. There was discussion about advertising and freedom of speech on Port property.
- 2. Budget – Scott Coulter**
 - a. Scott went over the 2014 Capital Improvement Projects with the Board.
 - b. There was discussion with the Board and staff about expense based tracking for the next fiscal year.
 - c. Scott updated the Board on the current status of the waitlist. Staff will call individuals on the waitlist and get it updated. There was discussion about having an annual fee for the waitlist.

3. Holiday Lights

- a. The Board discussed various ways of getting the community and kids involved in the process. This could include contests (kids) on making lights and having the skill center weld frames.

2. Master Plan – Capital Improvement Projects

- a. The Board discussed purchasing a 4-seat electric car for 2014.
- b. There was discussion about underdeveloped areas on North Beach.

3. Parking

- a. There was discussion about the grant used for the parking lot. Staff will need to research the percentage of permit parking that is required.
- b. The parking layout will remain the same until the parking study has been received.

4. MOGA Property

- a. The Board discussed having a phased approach to the development.
- b. There was discussion on different grant opportunities.

5. Sailing Float Rehabilitation

- a. There was discussion about grant opportunities to rehabilitate the sailing float.
- b. The Board would like to see expanding access to the water using non-motorized crafts.

6. Website

- a. The Board discussed the layout of the current website and what they would like to see.
- b. Some ideas were to include a blog site, environmental compliance section, and links to local businesses.

7. Agenda

- a. Clarify what is going to be discussed on the agendas.
- b. Meeting minutes will be posted with a draft water mark at least one (1) day before the meeting.

8. Email Distribution

- a. There was discussion about using the email lists for notifications and information about the Port. Recipients will be able to unsubscribe from the list.

9. Future project ideas

- a. Dry storage
- b. Moving Kingston residents up on the waitlist
- c. Having a covered area on the stage for a ferry waiting area during the Winter season.
- d. Mitigation reimbursement for the Dredge project.
- e. Multi-year lease with the Farmers Market.

Next Meeting

The next meeting is the regular Port meeting on January 22, 2014 at 7:00PM

Adjournment

Meeting was adjourned at 3:53PM by Commissioner DeBoer

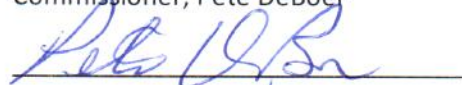
Meeting minutes submitted and attested by:



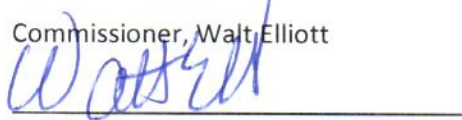
Recording Secretary, Christine Conners

Approved by:

Commissioner, Pete DeBoer



Commissioner, Walt Elliott



Commissioner, Bruce MacIntyre

