



PORT OF KINGSTON

Notice to Vacate Monthly Parking Space

Space # _____

I, _____, am giving my **(15) fifteen days-notice** to vacate my parking space.

_____ My vehicle is currently out of the space.

_____ My vehicle will vacate the space on _____
Date

I am returning parking passes (#) _____.

If not returned, I understand the Port will render the pass as lost and void.

Tenant Signature

Port of Kingston Acknowledgement

Date of Notice Given

Date Acknowledged

of Passes Returned

FOR OFFICE USE ONLY

NOTES:

Refund Given

Final Invoice Sent