



## Port of Kingston Regular Meeting

09/23/2014 7:00PM

Kingston Cove Yacht Club: 25878 Washington Blvd Kingston WA

**Meeting called by:** Port of Kingston Commissioners

**Type of meeting:** Regular

### MEETING MINUTES

#### Commissioners Present

Commissioner, Pete DeBoer  
Commissioner, Walt Elliott  
Commissioner, Bruce MacIntyre

#### Commissioners Excused

#### Staff Present

Port Manager, David Malone  
Business Manager, Scott Coulter  
Recording Secretary, Christine Connors

#### Counsel Present

Legal, John Mitchell  
Accounting, Dennis Treger

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **APPROVAL OF AGENDA**  
**Motion::** Approve agenda  
**Moved by:** Commissioner, Walt Elliott  
**Seconded by:** Commissioner, Bruce Macintyre  
**Action:** Passed 3-0
- 4) **PUBLIC COMMENT**  
**Chairperson, Commissioner Pete DeBoer** explained the rules for public comment.  
  
**Tania Issa** made a comment about meeting minutes and public recordings.  
Relayed concerns about Port staff and Board of Commissioners.
- 5) **PORT FINANCIAL REVIEW AUGUST 31 2014**  
Dennis Treger presented the August 31 2014 financial review to the Board.

6) **CONSENT AGENDA**

- A) Meeting minutes of , Regular Port meeting 08/27/2014
- B) Warrants #29721-29746, totaling \$63, 737.27
- C) Warrants #29747-29761, totaling \$103,513.04
- D) Electronic Warrants, September 2, \$4,822.08
- E) Electronic Warrants, September 15, \$9,788.04
- F) Electronic Warrants, September 17, \$4,139.78

**Motion:** Accept the Consent Agenda as written

**Moved by:** Commissioner, Bruce MacIntyre

**Seconded by:** Commissioner, Walt Elliott

**Action:** Passed 3-0

7) **ACTION ITEM**

- A) Resolution 09-01-2014 Marina Rehabilitation Account

Both resolution versions were explained to the Board

**Motion:** Approve Resolution 09-01-2014 as read by Commissioner, Pete DeBoer

**Made by:** Commissioner, Walt Elliott

**Discussion:** Concern about the verbiage of resolution limiting the Board to float rehabilitation, future dredging, or replacement of permanent moorage.

**Motion:** Move to adopt second Resolution 09-01-2014

**Made by:** Commissioner, Walt Elliott

**Discussion:** Commissioner, Pete DeBoer read the second resolution

**Motion:** Move to adopt resolution 09-01-2014 with the paragraph read

**Made by:** Commissioner, Bruce MacIntyre

**Seconded by:** Commissioner, Walt Elliott

**Discussion:** Business Manager asked for clarification on verbiage. The Board clarified that the work "marina" be used instead of "marine"

**Approved:** 3-0

**Mary Gluysteen** commented that the resolution was not in the public meeting Binder.

**Tania Issa** commented that the resolution was not on the public agenda. The Board verified that they had the correct agenda.

- B) Dredge bid documents update

- C) KCAC designation

- Discussion about having a Port representative at the meetings.

**Recording Secretary** asked for a motion to authorize the Port Manager to sign Coast & Harbor contract as discussed in item B)

**Motion:** Give the Port Manager authority to sign Coast & Harbor contract as Presented.



**Made by:** Commissioner, Walt Elliott

**Seconded by:** Commissioner, Bruce MacIntyre

**Approved:** 3-0

- D) 2015 Preliminary Budget Timeline Discussion
- The Business Manager explained the budget process
  - Workshop October 13<sup>th</sup>
  - Special meeting October 13<sup>th</sup> to award the Dredge contract
  - Preliminary budget hearing October 30<sup>th</sup>
  - Final budget approved during November Port meeting
- E) Public comment on Action Items only. Limit the comments to three (3) minutes per person.

**Ron Karzmar** requested that the Board have public comment in the beginning instead of at the end of the agenda items. Ron explained advisory capacity of KCAC.

**Mary Gluysteen** agrees with the discussion on KCAC. Concerned about not having a Port representative there.

The Board discussed the benefits of having the Port at the meetings.

**Tania Issa** requested that IT infrastructure be placed in the 2015 budget. Tania was concerned about staff resources to complete requests.

**Mike Shoemaker** inquired about the post dredge survey amount and when the bathometric survey was conducted.

## 8) PORT MANAGER REPORT

The Port manager presented his report to the Board.

### PUBLIC COMMENT

**Ron Karzmar** commented 2 years ago, the Port offered non-profits to use the kiosk.

The Board explained the inter-local agreement with WSF, the Port, and Kitsap Transit in regards to the kiosk.

**Mary Gluysteen** thanked the Port for responding the WSF spill and asked about reimbursement.

**Ron Karzmar** inquired about the Port having a decreased amount of spill supplies.

The public was informed that WSF is reimbursing the Port for supplies used and

staff hours. There was discussion amongst the Board about having an agreement in place for emergencies with agencies.

**Scott Anderson** inquired about the next grant cycle.

**Ron Karzmar** asked about having a public meeting for the park.

#### 9) **COMMISSIONER REPORT**

**Commissioner, Bruce MacIntyre** reported on the Greater Kingston Chamber of Commerce meeting and the Greater Kingston Economic Development meeting. **Commissioner, Walt Elliott** reported on WSF and the Complete Streets Study. **Commissioner, Pete DeBoer** reported on KEDA and Kitsap Transit.

#### **PUBLIC COMMENT**

**Ron Karzmar** inquired about the next Kitsap Transit meeting location.

**Tania Issa** commented about concerns of the Board using email distribution lists Inappropriately. Tania cited conflict of interest policies for cities.

Commissioner, Bruce MacIntyre informed the public that the GKEDC email list was Not used.

**Tania Issa** interrupted.

Commissioner, Bruce MacIntyre commented on having equal courtesy. The Commissioner informed the public that the GKEDC email lists were not used.




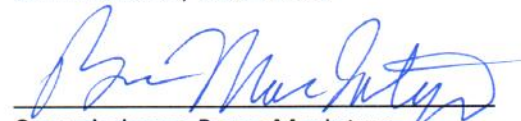
10) ADJOURN: 8:22 PM

Meeting attested by:

  
Recording Secretary, Christine Conners

  
Commissioner, Pete DeBoer

  
Commissioner, Walt Elliott

  
Commissioner, Bruce MacIntyre