 <p>PORT OF KINGSTON</p>	<p align="center">Port of Kingston Regular Meeting</p> <p align="right">11/25/2014 7:00PM</p> <p align="center">Kingston Cove Yacht Club: 25878 Washington Blvd Kingston WA</p>
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Meeting called by: Port of Kingston Commissioners

Type of meeting: Regular

MEETING MINUTES

Commissioners Present

Commissioner, Pete DeBoer
Commissioner, Walt Elliott
Commissioner, Bruce MacIntyre

Commissioners Excused

Staff Present

Port Manager, David Malone
Business Manager, Scott Coulter
Recording Secretary, Christine Conners

Counsel Present

Legal, John Mitchell

Public Present

Six (6) members of the public

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**

Motion: Approve agenda to adjust as necessary for an 8:00PM phone call for an executive session if needed

Moved by: Commissioner, Walt Elliott

Seconded by: Commissioner, Bruce MacIntyre

Action: Passed 3-0

PUBLIC COMMENT

Chairperson, Commissioner Pete DeBoer explained the rules for public comment.

Doug Woodside commented on the three (3) minute time limit during the public hearing not being long enough. He requested to stop the approval of the 2015 budget due to inadequate public review time according to RCW.

- 4. PORT FINANCIAL REVIEW**

No financials



5. **PUBLIC COMMENT**

No comments

6. **CONSENT AGENDA**

- A) Meeting minutes of , All Ports meeting October 20, 2014
- B) Meeting minutes of, regular Port meeting October 21, 2014
- C) Meeting minutes of, special Port meeting October 27, 2014
- D) Meeting minutes of, Port Budget Hearing October 30, 2014
- E) Warrants #29852-29882, totaling \$28, 947.73 October 31, 2014
- F) Warrants #29883, totaling \$1,810.04, November 11, 2014
- G) Warrants #29884-29907, totaling \$34,782.37, November 15, 2014
- H) Warrants #29908-29919, totaling \$23,556.29 November 16, 2014
- I) Warrant #29920, totaling \$23,556.29 November 24, 2014
- J) Electronic Warrants, totaling \$4,525.80 November 3, 2014
- K) Electronic Warrants, totaling \$3,533.40 November 14, 2014
- L) Electronic Warrants, totaling \$3,979.54 November 19, 2014

Motion: Accept the Consent Agenda as written

Moved by: Commissioner, Bruce MacIntyre

Seconded by: Commissioner, Walt Elliott

Action: Passed 3-0

PUBLIC COMMENT

No Comments

7. **ACTION ITEM**

- A) Resolution No. 11-01-2014: 2015 Levy

Motion: Move to pass Resolution No. 11-01-2014 as written

Moved by: Commissioner, Walt Elliott

Seconded by: Commissioner, Bruce MacIntyre

Action: Passed 3-0

- B) Resolution No. 11-02-2014: 2015 Budget

Motion: Move to pass Resolution No. 11-02-2014 as written

Moved by: Commissioner, Walt Elliott

Seconded by: Commissioner, Bruce MacIntyre

- There was discussion about staff training

- Discussion about retention

Action: Passed 3-0

- C) Resolution No. 11-03-2014: Marina Rehabilitation Fund

Motion: Move to amend Resolution No. 11-03-2014 by replacing "has the authority" with " hereby authorized and directed"

Moved by: Commissioner, Bruce MacIntyre

Motion: Move to pass Resolution No. 11-03-2014 with amendment

Moved by: Commissioner, Bruce MacIntyre

Seconded by: Commissioner, Walt Elliott

Action: Passed 3-0

- D) Resolution No. 11-04-2014: Capital Asset
Motion: Move to pass Resolution No. 11-04-2014 as written
Moved by: Commissioner, Walt Elliott
Seconded by: Commissioner, Bruce MacIntyre
Action: Passed 3-0
- E) Ball & Treger Engagement letter
Motion: Move to approve the engagement letter with Ball & Treger
Moved by: Commissioner, Walt Elliott
Seconded by: Commissioner, Bruce MacIntyre
Action: Passed 3-0
- F) Business Manager discussion of GAAP accrual and Cash Basis
 - The Business Manager discussed the benefits of transitioning to cash basis accounting.

PUBLIC COMMENT

Ron Karzmar requested that the port posts resolutions on the website before the meetings. He commented that the accountant can make quarterly reports.

8. PORT MANAGER REPORT

The Port manager presented his report to the Board

PUBLIC COMMENT

Ron Karzmar thanked the Port for involvement with upper Washington Blvd. He discussed the dredge project.

11. COMMISSIONER REPORT

Commissioner, Walt Elliott updated the Board on CERB grant opportunities
Commissioner, Bruce MacIntyre updated the Board on the NMTA conference, the Kitsap Transit POF presentation and GKEDC hotel study.

Commissioner, Pete DeBoer updated the board on the Recreational Boating Association of Washington and the DNR Aquatic Habitat Conservation Plan.

PUBLIC COMMENT

Ron Karzmar commented on CERB loans.

12. EXECUTIVE SESSION: 7:52 PM


The Chair announced that the executive session will take place in the Port office and the meeting will resume at the Kingston Yacht Club. The meeting is to last 40 minutes.

13. MEETING CALLED TO SESSION: 8:35 PM

14. NEXT MEETING: Regular meeting December 17, 2014

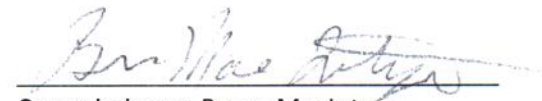
15. ADJOURN: 8:47 PM

Meeting attested by:


Recording Secretary, Christine Conners


Commissioner, Pete DeBoer


Commissioner, Walt Elliott


Commissioner, Bruce MacIntyre